

# Portfolio information for the Graduate Certificate in Advanced Writing (ADWR)

## PORTFOLIO DESCRIPTION

The portfolio for the Graduate Certificate in Advanced Writing (ADWR) includes the following: a title page and a signature page, a table of contents page, a 1200–2000 word retrospective of your work for the ADWR certificate (see below for instructions), one example of your writing from each course in your ADWR plan of study, all materials gathered in a one-inch, three-ring binder. You will need two hard copies.

## PRESENTATION

The presentation format is informal to encourage students to reflect on their growth as writers and to celebrate achievements as writers. Contact your advisor early in the semester in which you plan to graduate from the ADWR to set up a schedule for submitting and presenting your portfolio. Program directors will assign you to a Portfolio Director. The portfolio is then presented to that Portfolio Director and one other member of the ADWR faculty.

## APPROXIMATE DUE DATES

The portfolio is due the last semester of the student's ADWR program, approximately one month before the end of:

November 15

April 1

July 15

Please email Dr. John Price ([jtpprice@unomaha.edu](mailto:jtpprice@unomaha.edu)) when you are ready to start working on your portfolio, so he can assign you a Portfolio Director. You will need to apply for graduation from the ADWR certificate through MavLINK.

\*\* The retrospective should contain at least seven sections. The first section should describe your interest in writing. Write one section for each of the five courses you took in earning the ADWR certificate. In each of these sections, identify the course and describe the progress you made with your writing while in the course. The seventh and final section of the retrospective should be a summary assessment of your strengths as a writer and the thoughts you have about using your writing skills in the future.