Use of University Property

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**Scope**

All University of Nebraska Omaha (UNO) employees, faculty, and staff.

**Policy Statement**

At times it is necessary to take university property off campus for professional use. Written permission to use the property should be obtained from the university official responsible for it. The authorization should accompany the item and a copy should remain in the granting official’s files.

**Reason for Policy**

TO establish the proper use of university-owned property.

**History**

This policy was developed and approved prior to the implementation of the campus policy development and approval process approved by the Chancellor’s Cabinet in October 2015.
The University of Nebraska does not discriminate based on race, color, ethnicity, national origin, sex, pregnancy, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, marital status, and/or political affiliation in its programs, activities, or employment.