UNIVERSITY OF NEBRASKA AT OMAHA

# Prep Week

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## Scope

This policy applies to all courses offered at the University of Nebraska at Omaha.

## Policy Statement

The last week of regularly scheduled classes during the fall and spring semesters is designated as Prep Week. Except for makeup examinations, tests in self-paced courses, or laboratory exams, no major examination accounting for more than 20% of a student's grade may be given during this period. Papers, projects, or presentations assigned at least two weeks in advance of Prep Week may be due during this period.

No final exams are to be given during this period as final exams must be offered during Final Exam week at the time assigned by the Registrar.

## Reason for Policy

Clarifying campuswide expectations allows students a fair opportunity to succeed across their coursework. Final exams are intended to be challenging and having projects or exams the week before finals are likely to hinder adequate study time set aside to focus on final exams. The intent of this policy is to provide students with time for review and preparation for final examinations.

## History

Policy effective May 11, 2005. Policy revision approved by the Chancellor's Cabinet on June 16, 2021, to be effective on August 23, 2021.

Policy revision to remove the requirement of study days approved by the Senior Executive Leadership Team on 07/06/2022.

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