

**Parking Regulations for the University of Nebraska at Omaha  
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## Introduction

The University of Nebraska at Omaha (UNO), through the Board of Regents, is authorized to establish traffic and parking regulations and issue penalties for infractions. It is the function of Parking Services in partnership with UNO Public Safety to administer and enforce all traffic and parking regulations on properties owned, leased, and/or contracted for use by the Board of Regents of UNO.

Parking on campus is a privilege, not a right. UNO parking permits do not guarantee a place to park on campus at any time. Parking in the interior lots may be difficult, therefore allow sufficient time to park and walk to the destination. Parking is on a “first come, first serve” basis with a purchased permit. Failure to abide by these parking regulations may cause revocation of parking privileges on campus. Lack of available parking is not a valid reason to park illegally. UNO parking regulations are enforced year-round.

Suggestions regarding parking should be sent to the Parking Services Manager, 6001 Dodge Street, PSB 102. Omaha, NE 68182, for consideration. Parking Services is open 8 A.M. to 5 P.M., (M-F), but closed noon to 1 P.M. daily for cleaning. When visiting Parking Services, please park in the Pacific St. Garage. A 15-minute grace period will be in place while in the office.

## General Parking Information

The absence of a “No Parking” sign does not mean parking is allowed. Vehicles shall not park at any time in crosswalks, fire lanes, yellow-hashed areas, campus streets/drives and parking lots where parking is not designated by stall lines. University lots may be closed at various times because of reservations, repair, hazards, etc. Notification of closures/updates can be found in MavDaily, Bullseye, UNO Shuttle App, Facebook, and Twitter.

**Parking over twenty-four hours is not authorized**, and a violation may be issued for any vehicle parked continuously in one place for more than twenty-four hours on University property. Faculty/staff/student/residents engaged in University business who find it necessary to park on campus over twenty-four hours must obtain permission from Parking Services and will be assigned to a specific area. University lots are not to be used as storage facilities for boats, campers, trailers, motorcycles, or any other vehicle unless approved by Parking Services. **Resident permits are exempt from the parking over 24 hours on campus rule, if parked in permit-assigned resident lots. To request a long-term resident parking assignment for the Summer, the driver must contact unoparking@unomaha.edu.**

**All information regarding parking at UNO must be obtained from UNO Parking Services.** Incorrect information received from any other source is not considered a valid defense for parking violations. All Parking Services communications regarding violations, permits and tow notices are sent to the UNO email account. Failure to read the regulations contained within does not remove responsibility for any violation-incurred fines. UNO assumes no responsibility for damage to or contents of any vehicle parked or driven on University property. Abusive behavior towards Parking Services staff is reported to Student Conduct for students/residents or supervisor for faculty/staff.

### Definitions

1. GRADUATE TEACHING ASSISTANT (GTA) – A high academic performing student at graduate level selected by application to work for the graduate department.
2. FACULTY/STAFF – a person employed by UNO on a full-time, part-time, temporary, or on-call basis with a faculty/staff appointment. If employed less than full-time and enrolled as a UNO student, the individual is not eligible for a faculty/staff permit. If employed full time, parking status will be faculty/staff.
3. NON-RESERVED PARKING – Based on availability. Does not guarantee a permit holder a parking space.

4. **PARKED VEHICLE** – is the stopping or standing of a vehicle whether occupied or not is considered a parked vehicle. If driver is present, but not visible to Parking Services staff, a violation may still be issued.
5. **PARKING SPACE** – a location that is designated for parking. This can be in a garage or surface lot and is designated by a white-paint-on-tar rectangle. A vehicle fits inside the space by parallel, perpendicular or angle parking.
6. **RESERVED PARKING** – Any space(s) and/or lot(s) reserved for specific persons, departments, or vehicles. No other vehicle may park in these spaces. This also includes motorcycle, carpool, compact, EV charging, and visitor spaces.
7. **RESIDENT** – Anyone living in a Residence Hall on campus and employed by UNO and/or enrolled in classes.
8. **STUDENT** – a person currently enrolled in UNO classes remotely, online, or on campus, with a part or full-time status, whether it leads to an academic degree. Individuals working for UNO as student workers and registered for classes are considered students. Resident is a separate classification regarding parking at UNO
9. **VENDOR/CONTRACTOR** – A company/person providing goods or service to UNO.
10. **VISITOR** – Unaffiliated persons other than residents, students, faculty/staff, or contractors who occasionally visit UNO for scholarly work, pleasure, conferences, or business.
11. **VOLUNTEER** – Unpaid workers supervised by a UNO department and provide a free service to the University.

### **Permit Expiration Dates**

**Annual** permits expire July 31, each academic year, unless noted at time of purchase.

**Fall** semester permits expire at the end of Fall semester finals.

**Spring/Summer** permits expire July 31.

### **Responsibility for Violations**

Faculty/staff/students/residents will be held responsible for all parking violations involving their vehicles or any vehicle they operate on campus. If a vehicle is in violation of any regulation contained herein, the person to whom the UNO permit is issued, the registered owner, or vehicle operator shall be responsible for its presence on campus and the violation. If the vehicle is not registered with Parking Services, and no permit is linked to the vehicle, the DMV registered owner of faculty/staff, student or resident, whose name and address match University records, represents responsibility for violations on the vehicle.

### **Visitor Parking**

Visitors may pay to use pay-to-park spaces from 7 A.M. to 7 P.M., (M-F). This includes two (2) hour limit Lots A, C, and Lot M(7 spaces). A separate violation will be issued each posted time-limit is exceeded. This applies to pay-to-park zones, loading zones and timed lots. (Ex: a vehicle in a 30-minute loading zone could get a violation for each 30-minute time segment). After 12:30 P.M., visitors may park in the East Garage using Park Omaha App for \$1 an hour up to \$4 for the day or Lot 5 using a pay-to park kiosk. A kiosk is also in Lot T (lower level of E. Garage). Starting the third week of class for both fall/spring semester Lot T will offer a \$5 full-day fee at the kiosk

Visitors on campus for a one-day visit can purchase an online virtual permit to park in the West or Pacific St. Garage or any faculty/staff or student surface lot. Long permits can be purchased online or at Parking Services.

**Contractor permits** may park in faculty/staff or student surface lot in a general-use space. A contractor permit does not exempt the individual from Park Omaha App fees in Lots A, C and 7 spaces in Lot M as posted. Contractor permits are authorized to use service vehicle spaces (UNO vehicle only spaces excluded). Service vehicle spaces are for state vehicles and vendor vehicles with permanent company identification and have purchased a UNO virtual permit. Unless parked in a Parking Services approved, project reserved stall, a permit is required.

**Time-limited, visitor-only lots** are located near University Village Clubhouse, Scott Clubhouse and PKI (Lot 3). No permit is required. Faculty/staff/students/residents are not allowed to park in visitor lots.

**Volunteer parking** requests must be made by the UNO host department to Parking Services. The request must include the volunteer's name, address as well as vehicle make, model, color and license plate number and the department cost center. Department garage codes may also be used.

## Parking Permits

**Vehicles may not park on UNO campuses without a permit, purchased pay-to-park time, or authorization from Parking Services.** A valid permit is required from 7 A.M. to 7 P.M. (M-Th) and 7 A.M. to 5 P.M. (F). On Fridays only, Dodge Campus observes permit-free parking for general use spaces in the East and West Garages only. Dodge surface parking will require a valid surface permit until 5 P.M. On Fridays only, all Scott Campus faculty/staff and student surface lots and the Pacific St. Garage observe permit-free parking in general-use spaces. Scott Resident lots and visitor lots are excluded. Scott Garage permits can park in Scott surface lots on Friday.

Permit-free or "open parking" in general-use spaces occurs on days when classes are not in session. Exceptions are reserved, handicap, motorcycle, carpool, compact, visitor, EV charging spaces, yellow-hashed areas, driveways, loading zones, and fire lanes. Open parking dates are listed on the website under Announcements.

### Daily/Hourly Parking

**Park Omaha App** is available in lots A, C, M (7 spaces), the Pacific St. Garage, the East Garage (after 12:30 P.M.), and the West Garage for daily/hourly parking options. Zone numbers are found at the location or on the Parking Services website. Pay to park permits are only valid in the zone purchased. A separate violation will be issued each time the posted time-limit is exceeded. **In Lots A, C and M (7 Stalls) any other UNO permit is not valid other than payment on the Park Omaha App. If you have UNO permit, you must still pay at these locations.**

**Kiosks** are available in the West and Pacific St. Garage for daily/hourly options at any time. A kiosk in the East Garage (Lot T) is available for daily parking starting the third week of classes each semester. Lot 5 kiosk is available to pay-to-park after 12:30 P.M. Kiosk payments are only valid in the lot purchased.

**Daily virtual permits** can be purchased online via MavPark

### Faculty/Staff Parking

**\*\*\*2020-2021 Academic year ONLY permit restrictions will look different from prior years, and years going forward. Please note for 2020-21 ONLY that all faculty/staff/student/resident permits are valid in any faculty/staff or student surface lot or garage in General Use Stalls ONLY. Resident lots, Visitor lots and Park Omaha Lots are exempt and will be enforced. Reserved, ADA, motorcycle, compact, EV Charging and loading zone stalls will also be enforced.\*\*\***

Faculty/staff surface lots are designated by green signs including Lots: H(3 stalls), I, M, O, R, S, W, and First Christian Church (FCC–Lot Y west lot only) at Dodge Campus and Lots 4, 5, 14 and 9(south) at Scott Campus.

Faculty/staff surface permits are restricted to faculty/staff surface lots from 7 A.M. to 2:30 P.M., (M-F). After 2:30 P.M., faculty/staff surface permits may park also in student surface lots: F, G, H, K, N, X at Dodge Campus. After 5 P.M., faculty/staff surface permits may park in Lot 2 at Scott campus. Permits can be purchased for the East, West and Pacific St. Garage, limited availability. (See Garage sections for more detail).

Daily/hourly parking is available in Lots A, C, 7 stalls in Lot M, the West Garage and Pacific St. Garage all day and East Garage after 12:30pm. Faculty/staff with "Night Only" (valid after 2:30 P.M.) permits needing to park on campus before 2:30 P.M., may pay to park with a daily/hourly permit.

**The all-access permit** is valid in the East Garage (Lots U and T), West Garage and Pacific St. Garage along with all faculty/staff surface lots in general-use spaces. No time restrictions for access to these lots. All access permits are unable to also obtain a university business dash permit.

**Faculty/staff who retire from UNO** may request a free permit by contacting Parking Services. If actively employed with 0.49 FTE or lower after retiring, a retiree permit will be issued. A retiree working 0.50 FTE and higher are unable to participate in this benefit. A retiree permit will not be issued if there are any outstanding parking violations on MavPark or MavLink.

**For part-time employees**, part time parking options are available on the Parking Services website.

**Garage Parking (GARAGE PERMITS WILL NOT BE OFFERED IN 2020-2021)**

**\*\*\*2020-2021 Academic year permit restrictions will look different from prior years, and years going forward. Please note for 2020-21 only that all faculty/staff/student/resident permits are valid in any faculty/staff or student surface lot or garage in General Use Stalls ONLY. Resident lots, Visitor lots and Park Omaha Lots are exempt and will be enforced. Reserved, ADA, motorcycle, compact, EV Charging and loading zone stalls will also be enforced.\*\*\***

**East Garage**

A permit must be purchased to park in the East Garage. Maximum vehicle height (7 feet, 6 inches) is posted at the entrance to each level. East Garage permits are only valid in the East Garage and not on surface lots on Dodge Campus from 7 A.M. to 5 P.M., (M-Th). East Garage permits are also valid in the Pacific St. Garage at any time. Garages are open parking in general-use spaces on Fridays. Top level (Lot V) of the E. Garage is NOT a surface lot.

Faculty/Staff East Garage permits are valid in Lot U (middle level) and Lot T (lower level). Student East Garage permits are valid in Lot V (upper level) and Lot T. The East Garage is not available for residents, except daily/hourly options after 12:30 P.M. Handicap parking spaces are available in Lot V only.

East Garage “Night Only” permits are valid in the East Garage only after 2:30 P.M.

After 12:30 P.M. parking is available for visitors/faculty/staff/students/residents with payment of an online daily permit or Park Omaha app in all levels. A kiosk is available in Lot T for daily parking after the third week of the semester. A Lot T kiosk payment is only valid to park in Lot T.

**West Garage**

A permit must be purchased to park in the West Garage. Maximum vehicle height (8 feet, 2 inches) is posted at each entrance. Daily/hourly parking is available all day for purchase online, at kiosks located on the first floor, or via the Park Omaha app. Handicap parking spaces are available on the Lower Level and Level 1.

Non-resident permits are first come first serve to commuter students and faculty/staff. This permit allows parking in the West Garage ONLY on Dodge Campus, from 7 A.M. to 5 P.M., (M-Th). The garage permit is valid in the Pacific St. Garage at any time. The West Garage is not available for Scott Residents, except with daily/hourly options. Garages have open parking in general-use spaces on Fridays.

No parking is permitted on the access road leading to the south entrance to the West Garage.

**Pacific Street Garage**

A permit must be purchased to park in the Pacific St. Garage. Maximum vehicle height (8 feet, 2 inches) is posted at each entrance. Daily/hourly parking is available for purchase online, at kiosks located on the first four floors, or via the Park Omaha app. Handicap parking spaces are available on all levels.

Commuter student and faculty/staff permits are first come first serve. The Pacific St. Garage is not available for MV/UV Resident permits, except with daily/hourly options.

**Student Pacific St. Garage** permits are ONLY valid in the Pacific St. Garage from 7 A.M. to 5 P.M., (M-Th) and 7 A.M. to 2:30 P.M. (F). After 5 P.M. they can also park in faculty/staff/student surface lots. **Faculty/Staff Pacific St. Garage** permits are valid in the Pacific St. Garage and the West Garage ONLY from 7 A.M. to 5 P.M., (M-Th).

**Reciprocal Permit Parking**

**\*\*\*2020-2021 Academic year permit restrictions will look different from prior years, and years going forward. Please note for 2020-21 only that all faculty/staff/student/resident permits are valid in any faculty/staff or student surface lot or garage in General Use Stalls ONLY. Resident lots, Visitor lots and Park Omaha Lots are exempt and will be enforced. Reserved, ADA, motorcycle, compact, EV Charging and loading zone stalls will also be enforced.\*\*\***

Valid reciprocal permits issued by UNK, UNL and UNMC will be honored in select lots on UNO campuses, and must be registered with a vehicle information at UNO Parking Services. Purchased UNO permits supersede reciprocal permits. At the beginning of each UNO academic year (August), reciprocal permits must re-registered with Parking Services to have reciprocal parking privileges. To visit UNK, UNL and UNMC, UNO virtual permit holders can request a physical permit, matching purchased UNO permit valid dates, from UNO Parking Services.

**Reciprocal fac/staff permits** are valid in: East Garage (Lots U/T), West Garage, Pacific St. Garage and fac/staff surface lots. **Reciprocal student permits** are valid in: East Garage (Lots V / T) West Garage, Pacific St. Garage, and student surface lots.

Restrictions are 7 A.M. to 5 P.M. (M-Th) and 7 A.M. to 2:30 P.M. (F). After 5 P.M. reciprocal permits are also valid in general-use spaces. Reciprocal permits must pay-to-park in Lots A, C, and M (7 spaces) from 7 A.M. to 7 P.M. (M-F). Visitor-only lots are not valid for reciprocal permits. Reciprocal permit holders cannot obtain a UNO Business permit.

**Resident Parking**

**\*\*\*2020-2021 Academic year permit restrictions will look different from prior years, and years going forward. Please note for 2020-21 only that all faculty/staff/student/resident permits are valid in any faculty/staff or student surface lot or garage in General Use Stalls ONLY. Resident lots, Visitor lots and Park Omaha Lots are exempt and will be enforced. Reserved, ADA, motorcycle, compact, EV Charging and loading zone stalls will also be enforced.\*\*\***

**University/Maverick Village Residents**, desiring to park on campus, must purchase a Resident permit for the West Garage/Lot L. Resident permits are restricted to the West Garage/Lot L ONLY from 7 A.M. to 5 P.M., (M-Th), and 7 A.M. to 2:30 P.M. (F). After 5 P.M., Resident permits may park in faculty/staff and student surface lots. UV/MV Resident permits must return to designated resident lots by 7 A.M. Lot L is restricted to University/Maverick Village residents year-round.

**Scott Residents**, desiring to park on campus, must purchase a Scott resident permit for Lots 10-13 or the Pacific St. Garage. Resident permits are restricted to their designated lots ONLY from 7 A.M. to 5 P.M., (M-Th) and 7 A.M.

to 2:30 P.M. (F). After 5 P.M., Resident permits may park in faculty/staff and student surface lots. Scott Resident permits must return to designated resident lots by 7 A.M.

Scott Court and Village purchase resident surface permits. Scott Hall purchases resident surface or Pacific St. Garage resident permits. Scott Crossing purchases Pacific St. Garage resident permits. Entry to Lots 10 - 13 requires access on a MavCard, granted by the Business Office at Scott Residence Hall. Scott Express Shuttle (Orange Route) connects Scott Resident Halls to Criss Library as a direct route.

### **Student Parking**

**\*\*\*2020-2021 Academic year permit restrictions will look different from prior years, and years going forward. Please note for 2020-21 only that all faculty/staff/student/resident permits are valid in any faculty/staff or student surface lot or garage in General Use Stalls ONLY. Resident lots, Visitor lots and Park Omaha Lots are exempt and will be enforced. Reserved, ADA, motorcycle, compact, EV Charging and loading zone stalls will also be enforced.\*\*\***

Student surface lots are designated by red signs include lots: F, G, H, K, N, St. Margaret Mary Church (SMM-Lot Z specific areas, more details in Special Areas section), and First Christian Church (FCC - Lot Y west lot only) at Dodge Campus; and Lots 2, 5, 14 and 9 (south portion) at Scott Campus. Permits can be purchased for the East, West and Pacific St. Garage, limited availability.

Student surface permits are restricted to student surface lots from 7 A.M. to 2:30 P.M., (M-F). After 2:30 P.M., student surface permits may also park in faculty/staff surface lots H (3 stalls), I, M, O, and S on Dodge Campus. After 5 P.M., student surface permits may also park in faculty/staff Lots R and W at Dodge Campus, and Lot 4 at Scott Campus.

A GTA may apply for Faculty/Staff parking privileges, which are restricted to faculty/staff lots only.

**Daily/hourly parking** is available in Lots A, C, Lot M (7 spaces), the West Garage and Pacific St. Garage all day and East Garage after 12:30pm. Students with "Night Only" (valid after 2:30 P.M.) permits needing to park on campus before 2:30 P.M., may pay to park with a daily/hourly permit.

Newman Center residents must purchase a permit to park on UNO campuses. Newman Center residents have access to purchase any UNO commuter student permit.

## **Purchasing Permits/ Registering Vehicles/ Refunds**

### **Purchasing a Virtual Permit**

Permits are purchased online at [www.unomaha.edu/parking](http://www.unomaha.edu/parking). For faculty/staff/students/residents, the site requires a NETID/password and vehicle information, (make, model, color and license plate number). **Accurate plate information is required to avoid a violation.** Visitors will create a guest account while purchasing a permit. A license plate may be registered only on one (1) account, not multiple accounts, at a time. Registering a license plate inaccurately or failing to register a plate prior to parking on campus will result in violation. Only two (2) vehicles can be registered to one active permit, including rental and temporary vehicles when needed. When a vehicle is no longer used, it should be removed from the account. **Two (2) vehicles sharing one (1) permit, cannot be on campus at the same time (within the same hour) to avoid a \$100 violation.**

Faculty/staff/students/residents may only purchase one (1) annual or semester permit. Daily/hourly permits are exempt from this restriction. Faculty/staff employed at .50 FTE or higher can elect to pay for their permit with the



pre-tax, payroll deduction option when purchasing online. Part-time faculty/staff under .49 FTE must pay for their permit with credit card or debit card online. **Faculty/staff and retirees must clear all outstanding violations prior to purchasing a new permit.**

Student, GTA and resident permit purchases will post to MavLink the next business day, with payments made on MavLink. Permits not paid within the MavLink billing schedules will risk late fees and their vehicle(s) being placed on the tow list. A hold will also be placed on the MavPark account to stop future permit purchases until the past permit is paid for.

**Exchange/upgrade a permit:** submit a request at Parking Services, or email [unoparking@unomaha.edu](mailto:unoparking@unomaha.edu). Requests may take 24 hours. An email of the new permit details the next business day.

### Registering a New Vehicle

New vehicles or rental vehicles can be added/deleted to a current permit on MavPark. Steps to do this can be found on the permits page of the Parking website. **If the vehicle does not have license plates, please register the full VIN by contacting Parking Services.** If a new vehicle is added, ensure the vehicle is linked to the permit on the permits page. No in-transit or dealer plates should be registered as a violation may be issued. A VIN can only be registered until issuance of a state license plate. If a VIN is registered with Parking Services, a plate must be then registered within 30 days to purchase a permit. **If a vehicle is displaying plates, Parking Services will not look for VINs, and a violation will be issued on a plate if not registered.**

### Refunds

Refunds will not be issued if outstanding violations or permit fees remain on MavPark or MavLink.

#### FACULTY/STAFF

Refunds for faculty/staff permits, except purchased through payroll, are prorated each month the permit remains valid. Notify Parking Services to begin the refund process or stop payroll. Employees must cancel their own permits. Parking Services will not cancel parking without the employee's consent and will not issue refunds.

#### STUDENT, RESIDENT AND GTA

Refunds for permits purchased on or before the first day of each semester, will be 100% of the original fee. A prorated refund will occur within in the first 5 weeks of the semester it is purchased.

- The first (1<sup>st</sup>) and second (2<sup>nd</sup>) week refund will be 100% of the original fee.
- The third (3<sup>rd</sup>) week refund will be 75% of the original fee.
- The fourth (4<sup>th</sup>) week refund will be 50% of the original fee.
- The fifth (5<sup>th</sup>) week refund will be 25% of the original fee.

**No refunds will be given after five weeks following purchase at the start of Fall or Spring Semester.**

Student, resident and GTA refunds for permits purchased mid-semester or summer, must be made within the first two weeks of the date of purchase for 100% of the purchase price. After two weeks, no refund issued.

Outside of the time frames listed, full or partial year refunds will only be approved for December graduates, military assignment, or medical withdraw. Documentation will be required.

## Reserved Parking

Reserved parking includes any space(s)/lot(s) reserved for persons, departments, or vehicles. No other vehicle can park in these areas. This includes ADA, motorcycle, carpool, EV charging spaces, compact, service vehicle and visitor



spaces. **Compact spaces** are for compact vehicles only and must not exceed rear stall lines to avoid a \$50 violation.

### **ADA/Disability**

**Persons with a state-issued handicap permit must register their ADA card with Parking Services.** Individuals with a valid state handicap permit must display the state-issued permit and purchase a valid UNO permit. Vehicles displaying handicap permits, along with a valid UNO virtual permit, may park in any ADA parking space. If no handicap space is available, vehicles displaying handicap permits may park in any faculty/staff or student lot where the space/lot is not specifically reserved or assigned.

A vehicle parked with a UNO virtual permit, and an registered ADA permit, but is **not displaying the ADA permit, a No Valid Permit Displayed violation will be issued.** The state of the ADA permit must match the state of the license plate, or it is not valid (ex: NE plate with a NE ADA permit). Using an ADA permit that is not registered to the driver or present passenger(s) risks a first, second or third offense Unauthorized Handicap violation.

**Loading and unloading only (10-minute limit)** of handicap persons is available at the northwest corner of the Eppley Administration Building. Unauthorized vehicles parked in this area are subject to a violation and/or towed without further notice.

Individuals with **short-term ADA parking needs** (injury, pregnancy, etc.) should contact Parking Services. An ADA permit for the necessary period recommended by a medical professional may be issued. UNO-issued ADA permits will only be issued if the individual has purchased a current UNO permit and presents a doctor's request with their name and end-date on it.

**ADA parking spaces are restricted to authorized vehicles 24/7/365 daily.** Unauthorized vehicles will risk a violation and may be towed, without further notice, at the owner/operator's expense. If a vehicle is parked on campus, displaying an ADA permit that is not registered, a courtesy warning will be issued the first time. Twenty-four hours after the warning is issued, if the vehicle parks on campus, the vehicle will receive a violation for a non-registered ADA permit. **Vehicles blocking ADA pedestrian access routes will be subject to a violation and may be towed, without further notice, at the owner/operator's expense.**

### **Event Parking**

The University reserves the right to close specific lots to permit holders due to inclement weather conditions, events, or lot maintenance. Event parking is very limited. Contact [unoeventparking@unomaha.edu](mailto:unoeventparking@unomaha.edu) for event parking questions or to schedule parking for an event at least 48 hours in advance to ensure availability. Requests may not be approved if submitted in less time.

Departments/organizations will incur costs to utilize UNO Parking Services staff to manage reserved spaces/lots: If an event requires Parking Services staff to be onsite and manage, there will be an hourly charge per staff member. Please contact Parking Services for more details.

There are a limited number of first come, first serve reserved spaces in Lot D of the CEC lot for departments to request for visitors. Requests go to [unoeventparking@unomaha.edu](mailto:unoeventparking@unomaha.edu) and must be sent at least 24 hours in advance

### **Individual Reserved Permits**

Reserved parking spaces are limited to individuals who occupy the position of Chancellor, Vice Chancellor, Dean, Student Regent, or individuals recommended by their Vice Chancellor and approved by Cabinet. Reserved permits may also park in faculty/staff lots. Unauthorized vehicles found in reserved spaces will be subject to a \$100 violation and may be towed, without further notice, at the owner/operator's expense. Reserved spaces are

restricted to authorized vehicles, 24/7/365 daily.

CEC Garage permits are restricted to the CEC garage on Dodge Campus from 7 A.M. to 5 P.M. (M-Th.), and 7 A.M. to 2:30 P.M. (F). These permits are also valid in the Pacific St. Garage on Scott Campus at any time.

Reserved lots not available for faculty/staff, students or residents without a valid reserved permit or approval from Parking Services are: Lots D, E, and 15 (when the gate arms are down) or Lots 3, 8, 9(SCC), B, X, University Village Clubhouse visitor lot and Scott Clubhouse visitor lot.

Timed areas/stalls are enforced based on posted time restriction. A separate violation will be issued as each posted time restriction is exceeded. This applies to pay-to-park zones, loading zones and timed visitor lots. (Ex: a vehicle in a 30-minute loading zone could get a violation for each 30-minute time segment) Vehicles parked in a timed area overnight will receive a \$100 violation instead of a \$30 violation every exceeded time-limit. Loading zone time-limits are on stall signs. A permit is not required in loading zone spaces. Loading zone spaces are located throughout Dodge and Scott Campuses and enforced 24/7/365 hours daily. Vehicles parked over the posted time are subject to a violation or being towed.

**SPECIAL AREAS**

When space(s)/lot(s) are reserved for an event in these locations, or areas set as reserved in any other campus lot, faculty/staff/student/residents parked there will be issued a violation. All events supersede UNO parking. Spaces designated for Church-only parking are considered reserved spaces.

**St. Margaret Mary’s Church (SMM)**

This lot is commuter student only during fall/spring semesters. Parking is available on the West side, East/West Drive South of the church unless otherwise posted. SMM is available for valid faculty/staff and student surface permits during the summer and after 5 P.M. on weekdays. UNO faculty/staff/students/residents MAY NOT park in areas labeled "No UNO Parking" or blocked off. The U-Shaped lot south of the church is not for UNO parking until after 9:30am daily or unless otherwise communicated. SMM permits may be obtained from the church office for those individuals who are engaged in work or other activities for the church.

**Scott Conference Center (SCC)**

Individuals attending functions at the SCC should park in Lot 9(SCC), directly south of the conference center. Any affiliated UNO vehicle will receive a violation. For further information about the SCC, call (402)778-6313.

**Thompson Alumni Center (TAC)**

Lot X at the TAC is a visitor only lot. Individuals attending functions at the TAC should park in Lot X. Any affiliated UNO vehicle will receive a violation. Please contact the TAC or further information about events at this facility.

**Christian Church (FCC)**

The west lot of the church is a dual-purpose lot for valid student commuter surface and faculty/staff surface permits. UNO permitted vehicles must not park in the east lot or in front of the church or parallel to Dodge Street.

**Sustainable Commuting and Transportation**

**Bicycles**

Bicycles must be parked in designated areas and be chained/padlocked to any bicycle rack located throughout all campuses. Bicycles attached to fences, railings, light poles, etc., may be chained/padlocked by Public Safety. Bicycles will be impounded when parked in hazardous areas or blocking pedestrian movement, vehicular traffic, or other services. (The owner's chain/padlock may be cut, and bicycles removed, should it constitute a hazard)

Owners reclaiming their bicycles may contact Public Safety. Owners must show proof of ownership of the bicycle and/or properly identify themselves to the Official releasing the bicycle.

Maverick/University Village residents must contact the clubhouse to receive a free bicycle permit. A resident bicycle permit must be displayed to use resident bicycle racks. No fees/permits are required to park bicycles on racks outside of resident halls.

**Carpool Permits and Electric Vehicles**

**Carpool permits** must be applied for and are available for groups with a minimum of two (2) members. Details of membership are found on the Parking Services website. Reserved spaces are in the East, West, or Pacific St. Garage. Fac/Staff also have the option of Lot R with limited spaces. Carpool permits are only valid in assigned, carpool reserved spaces from 7 A.M. to 5 P.M. After 5 P.M., Carpool permits can also park on appropriate surface lots and garages. Carpool spaces are considered reserved with the appropriate permit.

**EV Charging Stations** are located on Dodge and Scott Campuses. A valid UNO parking permit is required to utilize charging stations. The rate is \$.50 for up to four (4) hours. After four(4) hours the rate is \$3/hr. Usage is limited to sessions no longer than four (4) hours per day. Failure to observe these restrictions may subject the vehicle to a violation along with the higher hourly rate. These spaces are for active charging only. Once charging is complete, the vehicle must be moved. EV charging spaces are considered reserved for an appropriate vehicle, for the duration of four (4) hours.

**Motorcycles/Motorized Scooters**

Motorcycles/scooters must be registered with Parking Services and purchase a motorcycle permit prior to parking on campus, to avoid a violation. If the motorcycle/scooter is registered and plated per state regulations, a UNO permit is required to park on campus in motorcycle areas only. A motorcycle permit is free if a vehicle permit is already purchased for the same year. Motorcycle parking is restricted to motorcycle spaces only and are labeled on the campus parking map. Due to safety precautions, motorcycles are not able to park in any other location. Contact Parking Services for more information.

**Shuttle Information and Routes**

**\*\*\*2020-2021 Academic year shuttle service will look different from prior years, and years going forward. Please note for 2020-21 only the Scott Resident and Newman Center routes will be in operation from 7am to 7pm. The routes will also be limited in the number of buses on each route. Please note an active UNO permit for 2020-21 ONLY is valid in general use stalls in faculty/staff or student surface or garage lots.**

Express routes connect Dodge and Scott Campuses. The routes function as a point-to-point system to move riders quickly and efficiently. Route information can be found online. Comments about the shuttles should be made to [UNOShuttles@unomaha.edu](mailto:UNOShuttles@unomaha.edu).

The UNO Shuttle Tracker App is a GPS tracking app for the shuttle system. Faculty/staff/students/residents can utilize the app on Android, Apple, and desktop operating systems. The app provides live location data for every shuttle currently on route and gives ETA estimations for each of the UNO shuttle stops.

**Vehicle/Driver Assist Services**

**Traffic Regulations**

Faculty/staff/students/residents and visitors are expected to know and comply with the State of Nebraska Motor Vehicle Laws, Traffic Ordinances of the City of Omaha, UNO Traffic, and Parking Regulations. The maximum speed

limit on University drives is 25 M.P.H., all other campus roads 15 M.P.H., and 10 M.P.H. in parking lots and garages. Pedestrians shall be given the right-of-way at all crosswalks or when in compliance with existing traffic controls.

Driving motor vehicles on campus walks, lawns, or areas not specifically designated as a roadway is prohibited. Operators of motor vehicles shall comply with all traffic signs, Yield, Stop, etc., or the direction of a Public Safety and Police Officer. Operating a motor vehicle without due caution or in a manner to endanger or likely to endanger any person or property is prohibited and could result in a violation for reckless driving.

### **Vehicle Accident Procedures**

Vehicle accidents on UNO Campuses should be reported to Public Safety immediately. Public Safety will investigate only accidents involving Hit and Run, personal injury, and those involving University vehicles. The following procedures should be followed in the event of a vehicle accident on campus:

Obtain medical assistance for injured persons by calling Public Safety, 554-2911, if it is apparent that an ambulance is needed. Report the accident location to Public Safety and remain at the scene until Public Safety arrives. Report all facts concerning the accident to the investigating officer. If the accident involves a "Hit & Run" or personal injury the Omaha Police Department will be contacted by Public Safety. Under these circumstances, they will file a Motor Vehicle Accident Report regarding the Hit & Run, and a Casualty Report, only, regarding the personal injury. If the accident involves personal injury, death, or the extent of damage to the property of one person is greater than \$500, Nebraska State Law requires that such operator report the matter in writing to the Department of Motor Vehicles.

In the event the vehicle is state owned, or if a State (University) employee is involved in an accident while on official business or the individual has been authorized to travel in a personal vehicle for which he/she is receiving travel reimbursement, and the accident does not include personal injury or death, or damages are below \$500, the accident shall be reported to Public Safety immediately.

Proper forms, including exchange of insurance information will be provided to the individuals by Public Safety. A free copy of the accident report will be furnished to individuals involved on campus property, at their request, for insurance purposes. (Hit & Run, Personal Injury or University Vehicle only).

## **Violations and Appeals**

Violations paid online within seven (7) calendar days from the date of issuance are discounted 20%. All violations become delinquent 30 calendar days following the date of issuance. After 30 days, outstanding violations will transfer to MavLink for individuals with an NUID and will be subject to the same penalties and collection activities as tuition and fees accounts.

Transcripts and registration may be withheld until all violations/permits are paid on MavLink or MavPark.

An initial courtesy email is sent to the UNO email if a violation has been issued, ONLY IF the vehicle is registered on MavPark. A 28-day reminder will be sent to the UNO email account of any outstanding violations fees prior to the transfer. Unaffiliated vehicles will not receive emails. The absence of an email does not absolve the individual of incurred-violations fees. Visitors will not receive emails if they do not register their vehicle with Parking Services.

### **Appeals**

The Faculty/Staff Appeals Court and Student Traffic Appeals Commission have been established by the University to review the validity of violations when such a review is requested by the recipient. Parking violation

appeals must be submitted online within 30 calendar days of the date of the violation. After 30 days, the right to appeal is forfeited and the violation transfers to a MavLink account. Violation decisions are upheld or dismissed. No adjustments or reductions will be made to the violation. Visitor appeals will be forwarded to the Faculty/Staff Appeals Court.

Appellants should present substantial or valid evidence that the violation was not committed, or that the occurrence was due to circumstances beyond their control. The appeal process is not a venue for general criticisms, complaints, or policy debates.

If a violation is paid the appeal option is forfeited. Appealing a violation forfeits the 20% for payment in seven (7) days. For faculty/staff residents, and students, a violation can only be appealed if they have purchased a current UNO permit.

Once the appeal is submitted, it is reviewed by Parking Services to determine if the appeal is valid. **The following reasons are not valid for an appeal:**

1. Frivolous or Abusive Appeals: If an appeal is deemed frivolous or abusive it will be immediately denied.
2. Other vehicles were parked improperly.
3. Only parked illegally for short period of time
4. Stated parking enforcement officer did not issue a violation previously for similar offenses.
5. Late to class or appointment.
6. Inability to pay the amount of the fine.
7. Lack of available parking.
8. No valid permit purchased
9. No money to pay for meter parking
10. Did not register license plate prior to parking on campus
11. Obtained parking information outside of Parking Services
12. Lack of knowledge of the parking regulations
13. Weather affecting where to park

If students/residents choose to appear in person to the Ticket Appeals Commission, they must email [unoparking@unomaha.edu](mailto:unoparking@unomaha.edu).

If the appeal is not valid, it will be rejected, and an email will be sent to communicate the status. There is no re-appeal of the rejected appeal. If the appeal does meet the Standards of Appeal, it will be sent to the Traffic Appeals Commission for student appeals or the Faculty/Staff Appeals Court for faculty/staff and visitor appeals for review and decision. Parking Services will email the appeal decision to a UNO email address.

If an appeal is denied, the charge for the outstanding violation will be transferred to MavLink after eight (8) calendar days. If denied by the Ticket Appeals Commission, the student/resident can re-appeal the violation within 30 days of the date of the denial to the Student Court. Re-appeal forms can be picked up at Parking Services.

### **Fines/ Waives**

Faculty/staff/student/residents can have one violation of \$50 or less, per academic year. No violations over \$50 will be waived. **For a violation to be waived, the violation holder must contact Parking Services to request the waive.** A maximum of one violation can be waived on an account per academic year.

For UNO visitors, two violations \$50 or less, per academic year can be waived on vehicles not affiliated to a UNO faculty/staff/student/resident. A maximum of two violations waived, \$50 or less, per vehicle/account per academic year.

**All violation waives MUST be done within 30 days of the date of the violation. After 30 days, the violation waive is forfeited. Violations sent to MavLink are CANNOT be waived.**

<b>Fine</b>	<b>Violations</b> (Each violation has an established penalty cost amount)
\$500	Unauthorized handicap stall/blocking handicap access (third or more violation(s) in 12-month period)
\$300	Unauthorized handicap stall/blocking handicap access (second violation in 12-month period)
\$250	Unauthorized removal, attempt to remove, tamper with, or damage a Rhino Boot, or moving the vehicle with the Boot attached. (not able to be appealed)
\$200	Use of a counterfeit permit or unauthorized facsimile of a permit. In addition to a violation, individuals will be deemed a nuisance and will be booted and banned from parking on campus for six months. Counterfeit fines must be paid to release the boot. This violation would also be issued for a stolen permit.
\$150	Unauthorized handicap stall/blocking handicap access (first violation in 12-month period)
\$100	Unauthorized Reserved Stall (unauthorized reserved stall or lot, overnight in load zone, and designated motorcycle areas)
\$100	Misuse of permit or code (i.e. carpool permit, garage code, two vehicle/one permit both parked on campus, and visitor permit)
\$100	False Pretense. (Using a prior violation to avoid a new violation or allowing a permit to be copied).
\$60	Administrative Boot Fee (not able to be appealed)
\$55	Obscured VIN and no plates – First Offense (and booted)
\$55	Obscured VIN and no plates – Second Offense (and booted)
\$55	Obscured VIN and no plates – Third Offense (booted and banned for a semester or equivalent)
\$50	Visitor Lot/Event Violation (this includes all marked visitor lots/spaces and any areas reserved by Parking Services)
\$50	Compact Stall Violation
\$30	No valid parking permit purchased
\$30	Unauthorized Lot. (Parking in an unauthorized lot, no listed as an approved lot for the permit)
\$30	Unauthorized Area. (Parked in area not designated for parking: grass, sidewalk/crosswalk, driveways, along curb, etc.)
\$30	Over-Time Parking. (Over-time parking in an area or space regulated by a time-limit.)
\$10	Parked over stall lines
\$10	Parked on campus over 24 hours without permission from Parking Services
\$10	Non-registered handicap permit

**Outstanding Violations**

Once an individual has been issued **five (5) or more violations in an academic year, they are a nuisance parker**. They will be notified that all violations must be paid within two weeks to avoid being towed. After two weeks, they will be notified again they are now on the tow list and will remain until all outstanding violations and/or permit fees are paid. Paying a portion of the outstanding parking balance will not remove them from the tow list. A vehicle can be towed each time it is parked on campus if there is still an outstanding balance of parking fees/fines. Individuals who stop payment on checks, write insufficient fund checks, or dispute credit card charges for parking fees, will be deemed a nuisance violator.

Owners/operators of vehicles towed from the campus due to outstanding fees, will be liable for payment of towing/storage fees charged by the towing company. If individual continues to get violations after paying balance and being removed from the tow list. They will be put back on the tow list and risk being banned from parking on campus for six (6) months.

**Any vehicles on the tow or ban list are not able to park on campus during open parking, including visitor**

**and pay-to-park locations on campus.**

**Vehicle Boot/ Tow**

Parking Services has the authorization to tow or boot any vehicle that is improperly parked, according to these rules and regulations, or is deemed a common nuisance. The cost will be the responsibility of the owner/operator. If the owner/driver shows up once the tow truck has arrived, they may be required to pay for all or a portion of the tow bill.

**Any vehicle unaffiliated to a UNO account, with 3 or more unpaid violations** will be booted if parked on UNO campuses. If the vehicle belongs to a true visitor, all outstanding violations and \$60 boot fee must be paid to release boot. If fac/staff, student, or resident registered the vehicle to their MavPark account after it is booted, then only the \$60 boot fee must be paid to release the boot.

Boots may also be used under the following circumstances:

1. When a vehicle parked on campus, does not display current license plates, has the VIN # covered, has an in-transit tag affixed that does not show the name and address of the current owner.
2. When more than one vehicle is to be towed, to restrict the vehicle until the towing company arrives.
3. When a vehicle is in a dangerous or difficult position and towing would be impractical, because of its position in relation to other vehicles or physical obstructions.
4. Counterfeit or stolen permits

Towing may occur under the following circumstances.

1. Blocking a loading area, reserved, handicap or assigned spaces, driveways, sidewalks and vehicles or impeding traffic flow and the owner cannot be reached
2. Broken down or stalled vehicle sitting for extended period of time
  - a. 24 hours in a time-limited stall/lot
  - b. 48 hours in general use stalls
  - c. If contact is made with Parking Services about these vehicles being parked, the flexibility of parking beyond these times will be reviewed.
3. Nuisance violation holders (5 or more outstanding violations)
4. Abuse of permit by parking multiple vehicles on campus linked to that permit
  - a. First \$100 misuse of permit violation issued, Receive an email from Parking Manager
  - b. Second misuse of permit violation, individual banned from parking on campus for 6 months.
5. Not paying for student permit after it transfers to MavLink
6. Non-sufficient funds check or dispute credit card charges for parking fees/fines
  - a. On tow list for first offense until all charges paid
  - b. On ban list for 6 months after second offence. Unable to park on campus

If a vehicle continues to collect violations after placed on the tow list as a nuisance parker, the customer risks being banned from parking on campus up to six (6) months from communication of ban.