HOW TO ADD/DELETE VEHICLES TO ACCOUNT AND ATTACH/REMOVE TO VIRTUAL PERMIT

Step 1: Log into your MavPark account using your NetID and password. https://unoparking.t2hosted.com/Account/Portal#MavPARK

Step 2: Once on your account home screen, you will notice an option toward the bottom left-hand side of the screen to View Your Permits. Click this option.
Step 3: The next screen shows your permit. You will have to click on the permit number to add vehicles to it.
Step 4: Once you have clicked on the permit, the next screen will let you add and delete vehicles to the virtual permit. You can have as many as 10 vehicles attached to the virtual permit at any point in time. If you are done driving a vehicle on campus or no longer own the vehicle, you will have the ability to delete the vehicle.
Adding Vehicle: Click on Add Vehicles to Permit. On the next screen you will see an option to add a new vehicle.

Adding Vehicle: Enter in the vehicle information. The next screen will have you select the vehicle to add to the permit. Once you are done, it will bring you back to the permit screen to add or delete any other vehicles.
Deleting Vehicles from Permit: Follow the previous steps to view your permit and vehicles that are currently linked to the permit. Next to each vehicle is a delete option.

Click the Delete option for whichever vehicle you are no longer going to drive on campus. This is ESSENTIAL for RENTAL Vehicles. You do not want to keep a rental car on the account longer than the time you are driving it to avoid unwanted violations assessed to your account.

Please note: If a vehicle has any violations that have been issued to it, the vehicle cannot be deleted by following these steps. You will need to contact Parking Services. You cannot delete EVERY vehicle from account. The system will need to have at least one vehicle attached to the virtual permit.

For questions, please contact Parking Services at 402.554.7275 or unoparking@unomaha.edu