

How to Add/Delete Vehicles

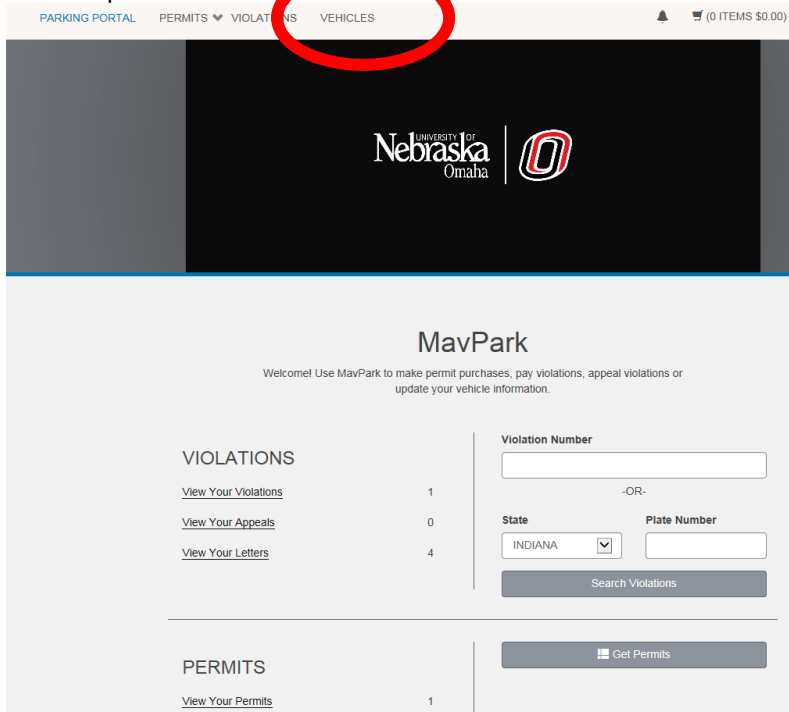
Step 1:

Log into your MavPark account at using your NetID and password.

<https://unoparking.t2hosted.com/Account/Portal#MavPARK>

Step 2:

Once on your account home screen, you will notice an option at top bottom of screen for VEHICLES, click on this option.



Step 3:

The next screen shows all the vehicles affiliated with your account. There is an option to “Add Vehicle” at bottom of screen. You will need to click on this option if you got new plates for existing vehicle, or you acquired new vehicle all together. The system WILL NOT ALLOW editing of existing plate information, it will need to be added as new vehicle entry.

Manage your Account Vehicles

Below is a list of the vehicles associated with your account. To add a vehicle, choose "Add Vehicle" below.

Accurate vehicle information is needed to avoid a violation.
 A license plate number can only be registered once, on one account, not on multiple accounts.
 Please ensure you link your existing permit to any new vehicles that are added.

Rel. Type	Plate Number	Plate State	Year	Vehicle Make	Vehicle Model	Vehicle Color	Registration Exp
Driver	<u>EJT765</u>	IOWA		Kia		Silver	

1

Add Vehicle

Once you have added the new vehicle, you should receive a message towards top of screen in a green colored text box that states..."Your vehicle has been associated with your permit". The system will automatically link vehicle to your permit. You can then view details if you like.

✓ Your vehicle has been associated with your permits [view details](#)

17D0001

Manage your Account Vehicles

Below is a list of the vehicles associated with your account. To add a vehicle, choose "Add Vehicle" below.

Accurate vehicle information is needed to avoid a violation.
 A license plate number can only be registered once, on one account, not on multiple accounts.
 Please ensure you link your existing permit to any new vehicles that are added.

Rel. Type	Plate Number	Plate State	Year	Vehicle Make	Vehicle Model	Vehicle Color	Registration Exp
Driver	<u>1112223356</u>	INDIANA		Daewoo		Yellow	
Driver	<u>EJT765</u>	IOWA		Kia		Silver	

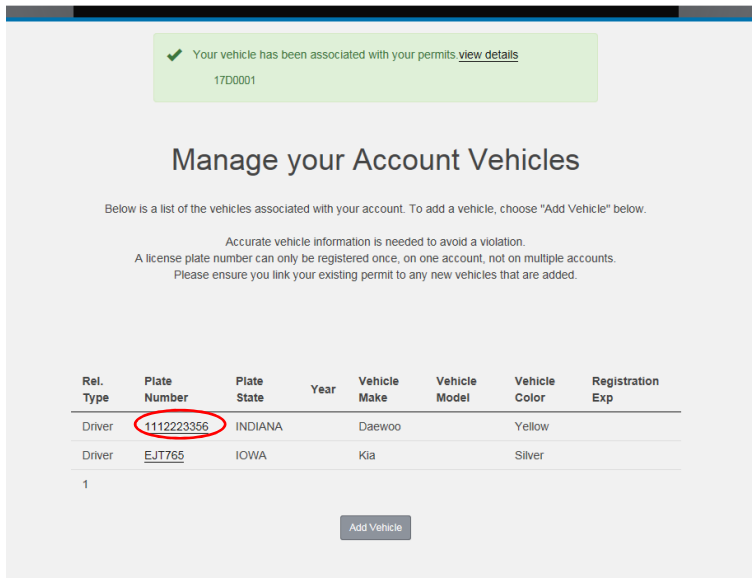
1

Add Vehicle

Removing Vehicles

Step 4:

If you have added the new vehicle entry and want to remove any vehicles that you no longer drive OR that have old plate number information, you can click on the plate number associated with car you want to remove.



17D0001

Manage your Account Vehicles

Below is a list of the vehicles associated with your account. To add a vehicle, choose "Add Vehicle" below.

Accurate vehicle information is needed to avoid a violation.
A license plate number can only be registered once, on one account, not on multiple accounts.
Please ensure you link your existing permit to any new vehicles that are added.

Rel. Type	Plate Number	Plate State	Year	Vehicle Make	Vehicle Model	Vehicle Color	Registration Exp
Driver	1112223356	INDIANA		Daewoo		Yellow	
Driver	EJT765	IOWA		Kia		Silver	

1

Add Vehicle

Step 5:

The next screen you are brought to after clicking on the plate number of vehicle you would like to remove, will allow you the option to "Delete" at the bottom of screen.

Your Vehicle Details

Below are the details for your vehicle.

Plate Number (with no dashes or spaces) 1112223356
State/Province INDIANA
Relationship to Vehicle Driver
Make Daewoo
Style Two Door
Color Yellow
Year

[Edit](#)

Associated Permits

Permit Number	Type	Status	Issue Date	Effective Date	Expiration Date
<u>17D0001</u>	F/S Day/Night	Active	07/01/2017	07/01/2017	08/25/2018

No violations were found on this vehicle record.

[Delete](#)

Reminder, the EDIT button will not allow you to make changes to plate numbers. The edit option will only allow changes to the make, model, color of the vehicle.