



HQ

Viewer Site Guide

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HQ Account Viewer Site Guide

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Accessing Your HQ Account

A URL (or Web link) will be provided by the MSDSonline Customer Care Team to access your HQ Account. Contact your administrator to determine the link to your HQ Account.

The Viewer Site

The Viewer Site is the read-only view of your Company List. All users¹ have access to the Viewer Site, though the level of access can be adjusted by your administrator. If any details in this guide do not match what you see on your screen, check with your administrator.

Edit Memory

The first time any users enter the Viewer Site, they will be presented with an Edit Memory option:

Default Language	
English	۷
Default Location	
Select Location	~
Select Location	· · · ·
Corporate Chicago 350 N Orleans St Accounting Maintenence Manufacturing California San Diego Assembly Maintenence Quality Woodland Hills Assembly Cafe Maintenence	

Edit Memory serves the dual purpose of allowing the user to set both a default language and a default location for the Viewer Site.

Setting a Default Language translates all system tools into the chosen language.²

¹ Definitions: **Users** = any employee using the MSDSonline HQ Account *vs.* **Viewers** = any employee currently accessing the Viewer Site.

Setting a Default Location enables your computer to recognize a specific location and bring up the MSDS for that location each time you enter the MSDS Search page.

MSDS Search Tab

Depending on your account's settings, you will either enter through the MSDS Search tab or the Safety Center tab. We'll focus first on the MSDS Search tab.

			◆ №	ISDS online®
Safety Center C	MSDS Search			
📶 All Products 🛛 👫 Locations	🛗 Manufacturers	🚸 MSDSonline Search		
Search: Search	oduct Name, Manufacturer,	CAS#, and/or Product Code or search b	Q Search	Advanced Search
Vocations: Select Loc Product Status: Active	cation 💌	Groups: Select Group	Product Data: Sele	ct Product Data
Product name star	ts with: A B C D E	FGHIJKLMNOPQ	RSTUVWXY	Z 0-9 #+=

The MSDS Search tab gives you advanced tools to search your company list of MSDSs.

The single search field allows you to search by product details, including:

- Product Name
- Manufacturer
- CAS#
- Product Code
- Synonyms
- Ingredients
- Custom Fields (i.e. fields that your administrator has created specific to your company, like Stock Numbers or Company IDs)
- Document ID
- UN/NA #

² Note: MSDS details, such as Product Name and other indexed data, will not be translated. Additionally, MSDSs will remain in the language set by the manufacturer.



Advanced Search

Use the Advanced Search filters to narrow your search by specific Locations, Groups, or Product Data.

Locations and **Groups** are setup by your administrator. Locations can also be searched based upon the **Product Status** of a product within a particular location.³

Product Data is composed of all possible data that could have been indexed from the MSDS. The Product Data dropdown may include:

- PPE
- Target Organs
- NFPA Information
- HMIS Information
- Health Hazards
- Physical Hazards
- GHS Classifications
- WHMIS Classifications
- DOT Hazard Classes
- Safety Phrases
- Risk Phrases

Users may also use the **Product Name Starts With** option to search for an MSDS Product Name that starts with a specific letter or character.

Search Suggest

The single search field is smart enough to know the contents of your company list, and will start to offer suggestions after you type in three characters. This will help you find possible matches for your search terms, and can also solve tricky spelling problems.

³ Definitions: Active = in use at a particular location vs. Inactive = no longer in use at a particular location.



			٠	
📕 Safety Cent	er Q MSDS Sea	arch		
All Products	Locations 🛗 Manuf	acturers 🔥 MSDSonline Search		
🔍 MSDS Se	arch			
Search:	ace	lace Cleaner 86/24	Q Search	Advanced Search
Search:	ace SWC10029, 3223 Acetone/G N-BUTYL ACETATE 3223 Acetone/Glass Cleaner Pus: Active	lass Cleaner 66/34 r 66/34	Q Search	Advanced Search
Search:	ace SWC10029, 3223 Acetone/G N-BUTYL ACETATE 3223 Acetone/Glass Cleaner tus: Active	ilass Cleaner 66/34 r 66/34 Search	Q Search	Advanced Search

Once you see a Search Suggest that matches your product, click the suggestion and press Search to process your search.

The All Products Tab

The All Products tab, when clicked, displays all the available MSDSs within your company list. This tab is useful when you need a full picture of all the MSDS in your company list.

The Locations Tab

The Locations Tab allows you to access a full list of your company's locations. Clicking on one of these locations will bring you to a filtered list of that location's documents. Some may find this approach more intuitive than using the Advanced Search Locations dropdown, but both will bring you to the same set of results!

The Manufacturers Tab

The Manufacturers Tab brings you to a full listing of the MSDS by a specific manufacturer. While you can also access this list by typing the manufacturer name into the single search field, here you can confirm that you are only looking at MSDS from that specific manufacturer.

Search Results

The Search Results screen will appear after you have enacted any MSDS search, whether you were coming from the single search field or one of the Tabs.



🔍 Search Re	sults			
Search:		Q, s	earch 🖂 Advanc	ed Search
Product State	us: Select Location	Groups: Select Group V Product	Data: Select Product Da	ta 💌
		Search Reset		
Prod	uct name starts with:	A B C D E F G H I J K L M N O P Q R S T U V	W X Y Z 0-9 #+=	
products that match				
Narrow Results	🗃 Export		Sort By: Revision Date	Descending 1 2
y Manufacturer 📃		Product	Revision Date 🖨	CAS # \$
Mallinckrodt - J.T. (10) ▲ PPG Industries, Inc (4) Henkel Corporation (3) El duPont de Nemc (2) Fisher Scientific Int (2) Mallinckrodt Baker, (2) SOPUS Products (2) Steris Comparation (2)	12 🗎 🍋 📎 🛈	SODIUM HYDROXIDE SOLUTIONS Manufacturer: Mallinckrodt Baker, Inc. Synonyms: Caustic soda solution; Lye solution; Sodium hydroxide liquid; Sodium hydrate solution; Sodium Hydroxide Concentrate Solution Standard; Sodium Hydroxide DILUT-IT Analytical Concentrates; Sodium hydroxide volumetric solutions	07/26/2010	1310-73-2
WD-40 Company (2) Weyerhaeuser Cor (2)	1 // 🎮 😭 🖏	Methanol-d4 Manufacturer: ALDRICH CHEMICAL COMPANY Synonyms: Methyl-d3 alcohol d; Tetradeuteromethanol; Methanol	07/19/2010	811-98-3
Ingredient	1 / 1 1	E-90FL Hysol Epoxy Adhesive Resin Manufacturer: Henkel Corporation Versions: 🔂 Dated 03/06/2006	03/30/2010	
acetic acid (7) acetone (5)	1 🖉 🍋 🕤	Potassium cyanide Manufacturer: Sigma-Aldrich Corporation	03/14/2010	151-50-8
water (4) 1,2,4-Trimethylben; (4) phenol (3)	1 / 1 1	STERIS 20 Sterilant Concentrate Manufacturer: Steris Corporation	12/02/2009	
titanium dioxide (3) Carbon black (3) Kaolin (3)	1 🖉 🗎 🖉	POTASSIUM HYDROXIDE Manufacturer: Mallinckrodt - J.T. Baker, Inc. Synonyms: Caustic potash; potassium hydrate	09/01/2009	1310-58-3

The Search Results screen holds many tools for further filtering and sorting your results.

	Product	Revision Date \$	CAS # ≎	
--	---------	------------------	---------	--

Each column in **the Header Row** can be clicked to re-sort (except for the Product column), and the **Horizontal Scroll** button allows you to view more columns of data.

For sorting on Product Name (and other details), use the **Sort By** dropdown.

An Export to Excel icon (¹¹) is available to download your search results to a spreadsheet for reporting or inventory purposes.

Narrow Results further refines your search to help find an MSDS faster. Clicking on a selection under Narrow Results adds that selection as a filter for your search. This feature is most important when searching using Product Data in Advanced Search. See the example below:



👼 Narrow Results	🛐 Export		Sort By: Last Added	✓ 1 2
By Manufacturer		Product	Revision Date \$	CAS # \$
PPG Industries, Inc (4) Henkel Corporation (3) El duPont de Nemc (2) Elabor Scientific Int (2)	🔁 🗎 🕶 📎 🛈	E-90FL Hysol Epoxy Adhesive Resin Manufacturer: Henkel Corporation Versions: 🔁 Dated 03/06/2006	03/30/2010	
Mallinckrodt Baker, (2) SOPUS Products (2) Steris Corporation (2)	🔁 🗎 😬 📎 🚺	Silver nitrate USP Manufacturer: Professional Compounding Centers of America (PCCA) Synonyms: Silver (1) nitrate Nitric acid, silver (1) salt, Lunar caustic	10/01/2007	7761-88-8
WD-40 Company (2) Weyerhaeuser Cor (2) Vanguage	🔁 🗎 🎮 📎 🛈	Methanol-d4 Manufacturer: ALDRICH CHEMICAL COMPANY Synonyms: Methyl-d3 alcohol d; Tetradeuteromethanol; Methanol	07/19/2010	811-98-3
ay Ingredient	🔁 🗎 🎮 📎 🛈	AEROSOL Manufacturer: WD-40 Company Synonyms: ORGANIC MIXTURE	05/16/2007	
acetic acid (7)	🔁 🗎 🎮 📎 🕕	ULTRA CLOROX REGULAR BLEACH Manufacturer: The Clorox Company	09/01/1999	
1,2,4-Trimethylben; (4)	1 🖹 🏝 🗞 🕚	Super Glue Instant Adhesive Manufacturer: Loctite Corporation	05/02/2007	
Carbon black (3) Carbon black (3) Kaolin (3) barium sulfate (3) ♥	🔁 🖹 🎮 📎 🛈	TUFCOTE ALKYDS AND GANICIN Manufacturer: El duPont de Nemours & Company Versions: 🔂 Dated 07/01/2003	01/01/2006	
By PPE No Indexed PPEs (30)	1 🖉 🖉 🖉	STERIS 20 Sterilant Concentrate Manufacturer: Steris Corporation	01/21/2009	
Groves Goves Goves	1 🖉 🛋 🗞 🚺	STERIS 20 Sterilant Concentrate Manufacturer: Steris Corporation	12/02/2009	
Protective Apro (12) Respirator (12) Splash Goggle (12) Protective Clott (11)	🔁 🗎 🎮 📎 🛈	Spill-X formaldehyde/solvent treatment kit - Spill-X-FP formaldehyde spill agent Manufacturer: BDH Laboratory Supplies	03/01/2002	7440-44-0
Boots (10) SCR Respirator (5)	🔁 🗎 🎮 📎 🛈	Toner Manufacturer: Xerox Corporation Synonyms: 600E78790	04/03/2001	

Here you can see that we searched for all products with PPE. A Narrow Results box appeared that would allow you to filter by, for example, all products with Gloves assigned as a PPE – simply check the checkbox next to gloves.

Once you find the MSDS you need, there are several icons to help you dig deeper into that MSDS:

- The PDF icon (12) allows you to open the MSDS for the corresponding product.
- The Summary Sheet icon () brings you to the Product Summary page for that product, i.e. a comprehensive glance at the indexed details for the desired MSDS. You can also get to this page by clicking the name of the product.
- The Label icon (The Label page for that product, where you can create and print secondary container labels for products in your workplace.
- The Attached Files icon () brings you to the Attached Files page, which displays relevant documentation that your administrator has attached to the product to support safe handling.
- Last, the Info icon (🛄) is available to give you a snapshot of details on that particular MSDS.

Viewing an MSDS

After clicking the PDF icon for a product, an Adobe window will open displaying the MSDS for the product:



Notice the Adobe toolbar above the document – from here you can print the document, save it to your computer, and navigate through the document.

In the upper right hand corner of the PDF window are two important buttons:

- **Open in New Window**: allows the user to open the MSDS in a new browser window (this allows the user to continue searching through the company list while potentially keeping multiple MSDS open at once)
- Close button: to close the MSDS, click the "X"

Viewing the Product Summary



The Summary Sheet is a display of all information that has been indexed within the HQ account for that particular MSDS.

👔 AII	Products	Location	s 🛗 Manufacturers	🚸 MSDSonline Search				
All Product	ts 🕨 Search Resi	ults ► Pr	roduct Summary					
				1-Butanol				
_	Ver	sions	Revision Date: 06/29/2007	Added to Ebinder: 03/16/	2011, FMcGee			
View PDF	Syno	n yms: n-E Pro	Jutanol; 1-Butanol; n-Butyl alcol opylmethanol; Butyric alcohol	hol; 1-Butyl alcohol; Butyl hydr	oxide; 1-Hydroxy	/butane; Methylolpropane;	n-Propylcarbinol;	Print Labels
Attached Files	Product	Code: AC S7	107690200, AC423490040, AC 9932HPLC, S93100, A383-1, A	C423492000, AC610020040, A (383-4, A383J-4, A383SK-1, A3	C610251000, 8 835K-4, A398-4	375058, 879930, 879930- 4, A399-1, A399-20, A399-	1, 8799302, 4, A399-4LC, A399-500	Print Summary
	Manufac	turer: Fis	her Scientific International		Language:	English		
	Su	oplier: Fis	her Scientific International		Document ID:	12915859		
	0	AS #: 71-	-36-3		Approval:	Approval		
	U	I/NA#:			Last Verified:	06/29/2007		
	SC Nu	mber:			Last Changed:	03/17/2011, FMcGee		
	Flash	Point:						
🔷 Inve	ntory							^
Divis	ion 🖃 Location	🖃 Buildir	ng 🗐 Department					
 E N 	lanufacturing							
	🗐 California							
	San Diego							
•	L. Maintene	ence						_
•	- E Woodland	Hills						
•	L. Shipping	1						
		,						
	- E Warehous	e						~
🔷 Grou	ips							
Californi	a Prop 65							
Carcinor	iens							
SARA Se	ection 313 FORM R	TRI						
Toxic Su	bstances Control A	ct (TSCA)						

The functions available here are similar to those found in Search Results:

- View the MSDS
- View Attached Files
- Print Labels
- Print Summary Sheet: allows you to print a copy of all the summary details for an MSDS

Additionally, users have the ability to scroll through modules detailing information about the product, from the locations where that product is assigned to the ingredients that make up the product.

Printing Labels

Secondary Container Labels, or Workplace Labels, are critical to any Hazard Communication plan. When companies know they use a large amount of a chemical, they will often buy that chemical in bulk and then transfer it to smaller containers. MSDSonline helps facilitate creating labels for those new containers.

After clicking the Label icon, you will arrive at the Print Labels page:

🧧 🛙 🖉	Products	📕 Loca	tions 🛛 🛗 N	Manufacturers	🔶 MSDSonlin	e Search						
All Produc	ts ► Searc	h Results 🔸	Product Summ	nary 🕨 Print La	bels							
					1-B	utanol						
-		Versions	Revision D	Date: 06/29/2007	Added to Ebi	nder: 03/16	2011, FMcGee		-			
View PDF		Synonyms:	n-Butanol; 1-Bu Propylmethanol	itanol; n-Butyl alc I; Butyric alcohol	ohol; 1-Butyl alcoho	il; Butyl hydr	oxide; 1-Hydrox	ybutane; Methylolp	ropane; n-Pi	ropylcarbino	il;	Print Labels
Attached Files	Pr	oduct Code:	AC107690200, S79932HPLC, S	AC423490040,/ S93100,A383-1,	AC423492000, AC6 A383-4, A383J-4, A	10020040,7 3838K-1,A	AC610251000, 383SK-4, A398-	S75058, S79930, 8 4, A399-1, A399-20	579930-1, S), A399-4, A:	799302, 399-4LC, A3	99-500	Print Summary
	Ma	anufacturer:	Fisher Scientific	: International			Language:	English				
		Supplier:	Fisher Scientific	: International			Document ID:	12915859				
		CAS #:	71-36-3				Approval:	Approval				
		UN/NA#:					Last Verified:	06/29/2007				
		SC Number:					Last Changed:	03/17/2011, FMc	Gee			
		Flash Point:										
Select the	Print La	abels t from the opt	ions below.				stainer		DOT 55			
USHA Sec	Product N	ame	WHMIS	S Workplace Product N	ame	GHS CO	Product Na	ame	DOT SI	Produc	t Name	
Manufa	acturer: Manu	facturer Name	e Ma	nufacturer: Manu	facturer Name	Man	facturer: Manuf	acturer Name	Man	ufacturer: Ma	anufacturer N	Name
Health Special Hazard Pierar	A instability a instability rese refer to the original MSC	PPE Control Goggies, jacket Physical Hazards Contountion Liquid, Explose Rammable 15 for more information.	re,	Please refer to the original MSC	PE Special Goggies, jacket Nyskal Hazards Combatten Lupat, Explosive, Tammable IS for more information.	Respiratary to respiratary to Bitry sauce do	arming PP with the second sec	PE Control Congrises, packort systical Hazardos controlation Liquid: Explosive, an mactie 5 for more information.		KPLOSIVE 1.1 Tease refer to the original	UNT NAME 13577044 Technical Name Technical Name Technical Insee of Ship To: Wy Company 123 Lake Steet Oky, ST 12345 Ship From: Wy Company 123 Lake Steet al MSOS for more inform	product ation.
Print OSH, including I Symbols.	A Secondary NFPA, HMIS,	Container La or GHS Haza	bels, Print W rd include	/HMIS Workplace 9 WHMIS pictogra) Labels, which ams.	Print GH pictograi manufac	S Container Lal ns, signal word turer contact int	bels, including Is, and formation.	Print DO pictogra	T Shipping ms and ship	Labels, inclu oping inform	uding DOT lation.

There are four default label templates to choose from:

- OSHA Secondary Container
- WHMIS Workplace
- GHS Container
- DOT Shipping



Administrators also have the ability to create label templates specific to your organization. These labels will be highlighted in red and will have preset data fields selected, helping to support standardized labeling within your organization.

Creating and Printing a Label

Clicking the label template you require will bring you to the wizard for generating your label.

Label templates created by your administrator for your organization will only require you to generate the label.

For MSDSonline-created label templates, there will be multiple steps involved in order to create your label. For example, below is the wizard for generating an OSHA Secondary Container Label:

	Product Name	0	0.000
	Manufacturer Name	• 2x4	03.5x5
Hazard Symbol	Data Field 1 text text text text text Data Field 2 text text text text	Avery Standards 5103 Hazard Symbol 2 Data Fields 10 Labels per Sheet 5x8.125 Avery Standards 6573	Avery Standards 5108 Hazard Symbol 3 Data Fields 4 Labels per Sheet O 8.5x11 Avery Standards 5185
Please refer to the original	I Material Safety Data Sheet for more information.	- Hazard Symbol - 3 Data Fields - 2 Labels per Sheet	- Hazard Symbol - 4 Data Fields - 1 Label per Sheet
-	· · · · · · · · · · · · · · · · · · ·		
ct Hazard Symbol			
0.			
(•) None	Include NFPA	Include HMIS	Include GHS
No Hazard Symbol	Rent Versey	Pastorial Plannability Resctivity Personal Protection	
ct Data Fields			
an select up to 2 Data Fiel	ds. All items may not fit on the label and will i	print in the order listed.	
Some Data Fields have lists	that can be reordered by dragging and dropping the	e rows.	
Svnonvms			
Product Code			
Groups PPE			
Target Organs			
Health Hazards			
Physical Hazards			
Physical Hazards Safety Phrases			
Physical Hazards Safety Phrases Risk Phrases Special Precautions			
Physical Hazards Safety Phrases Risk Phrases Special Precautions UN / NA #			



There are four steps to creating and printing most MSDSonline labels:

- Choose your Label Size: make sure you know the size of your container before printing!
- Choose your Hazard Symbol: hazard symbols appear on every label, and where multiple hazard symbols exist, they may need to be reordered in terms of priority.
- Choose your Data Fields: the data fields are those important details you feel need to be included on the label. The number of allowed data fields will vary depending on the size of your label.
- Choose your Print Options: Decide whether to print a single label or a full sheet of labels.

Upon clicking the Generate PDF button, a new window will open with your Label preview:



Notice the Adobe toolbar contained in the top of the window frame. From here you can print your label(s).

Viewing Attached Files

Attached Files allow administrators to provide further guidance on the safe handling of a material. After clicking on the Attached Files icon, you'll be taken to the Attached Files page:

Safety	/ Center	Q MSDS Search				
All Products	🔒 🚠 Locat	tions 🛗 Manufacturers	🚸 MSDSonline Search			
MSDS Search 🕨 S	Search Results	Product Summary Attache	d Files			
			1-Butanol			
A	Versions	Revision Date: 03/13/2010	Added to Ebinder: 03/30/2011, PSch	peny	¥	♦ =
View PDF	Synonyms:	Butyl alcohol; n-Butanol				Print Label:
0	Product Code:	24124				
Attached Files	Manufacturer:	Sigma-Aldrich Corporation	Langua	je: English		Print Summary
	Supplier:	Sigma-Aldrich Corporation	Document	ID: 13148457		
	CAS #:	71-36-3	Арргоу	al: Approval		
	UN/NA#:		Last Verifi	ed: 01/10/2011		
	Custom 1:		Last Chang	ed: 03/30/2011, P	Schoeny	
	Custom 2:					
MSDS Search 🕨 S	Bearch Results	► Product Summary ► Attache	d Files			
S Attach	ed Files	S luct.				
File Name 🕈		Description \$			Category ≑	Date Added 🕏
🗐 1-Butanol Tech I	Data Sheet.docx	Technical Data Sheet			Tech Data Sheets	04/01/2011

Here you can view any files that have been appended to this MSDS – just click on the file name. Attached files can also be sorted by clicking on any of the column headings.

What to Do When You Can't Find an MSDS in Your Company List

Searching the MSDSonline Database

If you perform a search within your company list and come up with zero results, one of your options will be to look at matches found in the MSDSonline database. Additionally, you can click the MSDSonline Search tab underneath MSDS Search to jump directly to searching the MSDSonline database.

Safety Center	Q MSDS Search		
All Products 🛛 👫 Loc	ations 🗰 Manufacturers	search Solution Search	
Products 🔸 Search Results			
Search: Mer	ol elect Location 💌 Active 👻	Groups: Select Group Product Data: Select Product Data	
Product n	amestarts with: A B C D I	E F G H I J K L M N O P Q R S T U V W X Y Z 0-9 #+=	
ur Company List search for Proc	lucts that match tylenol did not re	return any results. Below are a list of search tips to refine your search and alternative options.	
arch Tips		Alternative Options	
If the product you are looking for click the Search button.	is listed in search suggestions se	select it first then Q MSDSonline has 39 possible matches for your search	
Check the spelling, spacing, an	d symbols within your search term	ms. Visit Help Center	
14 1 1 1 1	erms, try to broaden your search b	by using only one	
If you searched by two or more t search term.		Request a Safety Data Sheet	

In the example above, there are 39 possible matches in the MSDSonline database for a search that returned zero results. By clicking on that option, you'll be brought to the MSDSonline database with your 39 options displayed:

Safety Cente	r	Q MSDS Search			
🗿 All Products 🛛 👫	Locatio	ns 💼 Manufacturers 🐟 MSDSonline Search			
MSDSonline Search 🕨 Sear	rch Res	Its			
Search Re	sult	S /enol	Q Search		
39 Products that match tylend	ы	Sort By:	Revision Date Descending	✓ Per Page: 25 ✓	12>
By Manufacturer		Product	Revision Date 🗢	Product CAS # ≎	Product
Ortho-McNeil Pharr (5) McNeil Consumer (4)		FS2H301270 Tylenol Red Manufacture: Sun Chemical Corporation	08/21/2008		90930506/
Alpharma, Inc. (2) Barre-National, Inc. (2) McNeil Consumer I (2) SILARX PHARMACI (2)		TYLENOL PM CAPLETS Manufacture:: McNeil Consumer & Specially Pharmaceuticals Synonyms: Acetaminophen/Diphenhydramine HCI	03/22/2007		
ACME UNITED COI (1)		TYLENOL ARTHRITIS PAIN CAPLETS Manufacturer: McNeil Consumer & Specially Pharmaceuticals Synonyms: Acetaminophen	01/22/2007		ľ
By Revision Date Less Than 3 Years (1) Less Than 4 Years (1) Less Than 5 Years (4)		INFANTS TYLENOL Manufacture:: McNell Consumer & Specially Pharmaceuticals Synonyms: Acetaminophen	01/18/2007		
Evision information (4) By Language Image: Image information Image: Image information Image information Image informatinformation <td< td=""><td></td><td>EXTRA STRENGTH ADULT TYLENOL PRODUCTS Manufacturer: McNeil Consumer Healthcare Synonyms: Acetaminophen, Extra Strength Tylenol, Tylenol Extra Strength Rapid Release Versions: The Dated 04/06/2000</td><td>12/15/2004</td><td></td><td></td></td<>		EXTRA STRENGTH ADULT TYLENOL PRODUCTS Manufacturer: McNeil Consumer Healthcare Synonyms: Acetaminophen, Extra Strength Tylenol, Tylenol Extra Strength Rapid Release Versions: The Dated 04/06/2000	12/15/2004		



From here, the same rules for search features apply as in searching your company list. The only difference is that from the MSDS online database you may have the ability to add the MSDS you need to your company list:

👼 Narrow Results	So	rt By: Revision Date Descendir	ıç❤ PerPage: 25 ❤ 1 2 >
By Manufacturer	Product	Revision Date 🗢	Product CAS # \$ Product
Ortho-McNeil Pharr (5) McNeil Consumer (4)	FS2H301270 Tylenol Red Manufacturer: Sun Chemical Corporation	08/21/2008	Product Options
Alpharma, Inc. (2) Barre-National, Inc. (2) McNeil Consumer I (2) SILARX PHARMACI (2)	TYLENOL PM CAPLETS Manufacturer: McNeil Consumer & Specialty Pharmaceuticals Synonyms: Acetaminophen/Diphenhydramine HCI	03/22/2007	Your company list
ACME UNITED COI (1) Alpharma US Phari (1) Morton Grove Phari (1)	TYLENOL ARTHRITIS PAIN CAPLETS Manufacturer: McNeil Consumer & Specially Pharmaceuticals Synonyms: Acetaminophen	01/22/2007	•
By Revision Date	INFANTS TYLENOL	01/18/2007	

After putting a checkmark next to the item(s) you need, use the Product Options tray to add your product(s) to your company list.

Be aware that some documents may require approval from your administrator prior to being added to your company list. You may have to fill out an approval form with details for your administrator:

Safety Center	-			Powe M	SDS online®
	1	Approval Details			
All Products 🚠 Lo	F	Please fill out the additional details regarding y	our submission.		
MSDSonline Search > Search	R *	Indicates a required field			
O Secreb Bee		*What is the reason for your submission?	Please select a reason	~	
Search Res	Ч	Comments:			
Searc	h				
			Characters remaining: 255		
31 Products that match threadle	oc li	nclude your contact information for notifications	of changes to this product's app	proval status.	
👼 Narrow Results		First Name:			Per Page: 25 💉 1 2 >
By Manufacturer 🖃					Product CAS # ≑ Product ►
Henkel Corporation (30)		Last Name:			
HENKEL LOCTITE CC (2)	×	Email:			Product Options
Henkel Canada, Inc. (1)			Format as JohnDoe@websitename.co	m	Add Product(s) to:
By Revision Date 📃	1	Suhmit	Cancel		> Todreompanynor
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Simply fill out the form and click Submit.



Submitting a Request

Sometimes you may encounter a search where the document you need cannot be find in neither your company list nor the MSDSonline database. In a case like this, simply click the Request a Safety Data Sheet option when you receive zero results:

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Depending on the settings of your account, your request will either be transferred to your administrator or direct to MSDSonline.



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To request an MSDS, simply fill out the form with as much detail as possible. This will help your administrator or MSDSonline find and add the MSDS you need.

Safety Center Overview

The other main tab in your HQ account, the Safety Center, includes a number of features to help you stay up-to-date with the safety practices of your company.

You can easily toggle back and forth between the Safety Center and the MSDS Search tools.



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The Safety Calendar allows you to view important company-specific dates and events.

Resources allows you to access various links to important safety resources posted by your administrator.

Contacts contains a list of all administrators and managers in the system, in order to facilitate receiving help when needed.

Safety Forum allows you to read questions and answers to company-specific safety topics posted by your administrator.

Headlines give you access to up-to-date news and articles from select safety web sites; click on a headline to read the full posted article.