



UNIVERSITY OF NEBRASKA AT OMAHA MAIL SERVICES

Departmental Support

(Charged to Cost Center or WBS #)

- Letters, Flats, Parcels
- Shipping (UPS & FedEx)
- Additional Mail Services (\$0.25 per item, per service):
 - Folding • Stuffing • Sealing
 - Stamping • Machine Sealing
- Mailbox Key Replacement: **\$15**

⚠ *Departmental funds may NOT be used to purchase stamps.*

Window Services

Daily Hours of Operation:

9:00 AM – 11:00 AM

1:00 PM – 2:30 PM

Our team is also working behind the scenes to serve you better.

Contact Information: 402-554-2337

Email: unomailservices@unomaha.edu