



CONTRACT COVERSHEET

CONTRACT TITLE _____

DESCRIPTION OF CONTRACT:

CONTRACT DOLLAR AMOUNT _____

TERM LENGTH OF CONTRACT _____

DOES THE CONTRACT AUTOMATICALLY RENEW? YES NO

WOULD YOU LIKE TO RECEIVE AUTOMATIC NOTIFICATIONS REGARDING THE EXPIRATION/RENEWAL OF THIS CONTRACT? YES NO

VENDOR NAME _____

PHONE NUMBER _____ EMAIL _____

REQUESTING DEPARTMENT _____

FUNDING SOURCE (Cost Center/WBS Used) _____

CONTACT NAME _____

CONTACT PHONE NUMBER _____

CONTRACT HAS BEEN REVIEWED AND RECOMMENDED BY

NAME _____

TITLE _____

DATE _____

PLEASE NOTE: NEBRASKA TAXPAYERS TRANSPARENCY ACT. Pursuant to Nebraska's Taxpayer Transparency Act (Neb. Rev. Stat. §84-712.01, et seq., as may be amended), as of January 1, 2014, the University of Nebraska is required to provide the Nebraska Department of Administrative Services with a copy of each contract that is the basis for an expenditure of state funds, including any amendments and documents incorporated by reference in the contract. Copies of all such contracts and documents will be published by the Nebraska Department of Administrative Services at www.nebraskaspending.gov. It shall be the sole responsibility of the Vendor to notify the Group of any requested redactions to such contracts and documents under Neb. Rev. Stat. §84-712.05(3) at the time of execution.