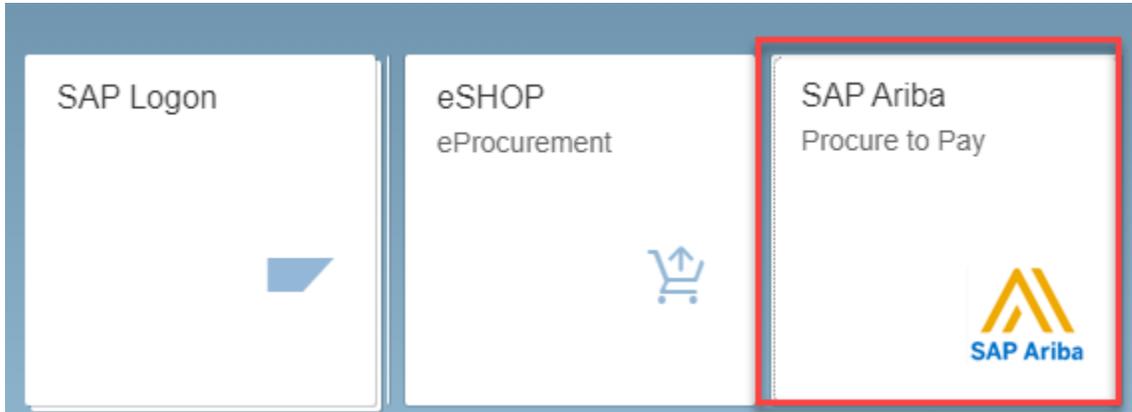
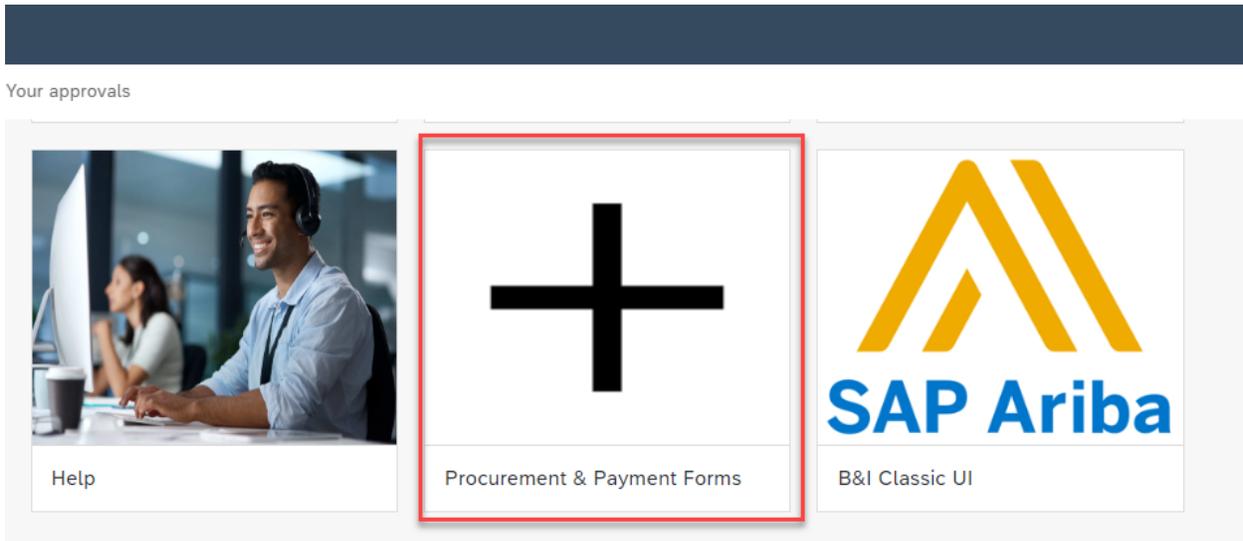


Manual Warrant Request Using Ariba

Log into Firefly > Click on SAP Ariba



Choose Procurement & Payment Forms



Click on One Time Refund Form (Warrant request)

 <p>Self-Service: Form 13 (Tax Exempt Form)</p> <p> Website</p>	<p>Non-PO invoice form</p> <p>Direct Pay</p> <p>60</p> <p>Use this form to request payment for invoices NOT associated with a purchase order or framework order.</p>	<p>Custom form</p> <p>College of Dentistry</p> <p></p> <p>Not intended for department use - Internal catalog only.</p>
<p>Custom form</p> <p>PCard Exception Request Form</p> <p></p> <p>Use this form for authorization of Purchasing Card exceptions.</p>	<p>Custom form</p> <p>Pre-Approval Form</p> <p></p> <p>Use this form for authorization to purchase outside of SAP Ariba. This form is for internal department budgetary approval.</p>	<p>Custom form</p> <p>One Time Refund Form (Warrant Request)</p> <p></p> <p>Use this form to create a one time payment NOT associated with a purchase such as student loans, scholarships and refunds.</p>