

**What if my employer has not reimbursed me or my grades are not acceptable and I am unable to make payment?**

Since ERDPP is an extended payment plan, retroactive late payment fees, up to a maximum of \$200, may be assessed to your student account balance, and the unpaid balance will be subject to normal collection policies.

**Is my employer held responsible for payment of my tuition and fees?**

NO, it is the responsibility of the student to remit payment by the due date listed on the application form. The University will not bill your employer for any tuition and fees.

**What is the process if I am also applying for additional financial assistance such as student loans, grants, scholarships, etc.?**

If you receive financial assistance in the form of loans, grants, scholarships, etc., during the ERDPP agreement period, these funds will be used to pay your student account. If this assistance creates a refund due on your student account, that portion will be refunded to you. ERDPP amounts are not credited to your student account until payment is actually received by the Cashiering/Student Accounts Office.

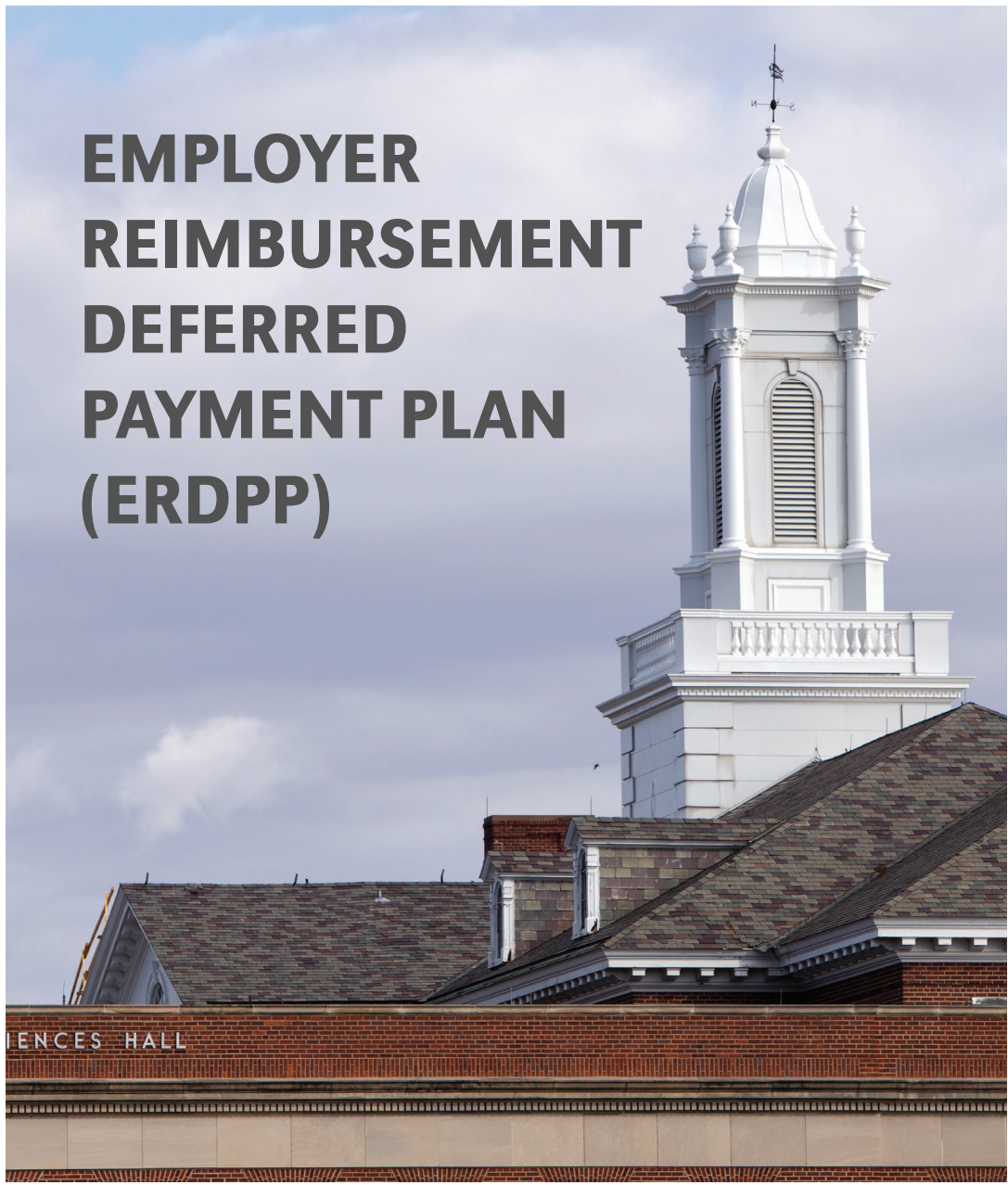
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**For additional information and assistance:**

Visit the Cashiering/Student Accounts Office located in the Eppley Administration Building, Room 109.

Call us at 402-554-2324 or email us at [unocsa@unomaha.edu](mailto:unocsa@unomaha.edu), or go online to: [cashiering.unomaha.edu](http://cashiering.unomaha.edu).

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# EMPLOYER REIMBURSEMENT DEFERRED PAYMENT PLAN (ERDPP)

SCIENCES HALL

The University of Nebraska at Omaha is pleased to offer the Employer Reimbursement Deferred Payment Plan (ERDPP). Many companies offer some type of educational assistance to their employees. Some pay the university directly, while others prefer reimbursing the employee after they receive their grades. If your company reimburses you, ERDPP may be a good option. Students who participate in a company reimbursement plan may be eligible for ERDPP.

This agreement allows you to defer payment of the reimbursable portion of your educational tuition and fees to approximately 45 days from the close of the semester. All late payment fees are suspended through the dates of your participation on the deferred portion of your account.

### **How can I benefit from ERDPP?**

If your employer pays part or all of your educational tuition and fees, but pays you after the semester has ended, you may be eligible for ERDPP. All late payment fees will be suspended through the dates of your participation only if your employer reimburses you 100% of your outstanding tuition and fees. You will also be allowed to pre-register for the next semester while covered by ERDPP.

### **Is there a charge for ERDPP?**

Yes, there is a non-refundable application charge of \$50 due at the time of your application. All tuition and fees not covered by your employer reimbursement are due and payable at the time the ERDPP application is submitted. The deadlines for submitting an application are:

Spring	February 15th
Summer	May 15th
Fall	September 15th

### **What are my advantages to paying the application charge?**

There will not be any late payment fees applied during the semester of your participation if your employer reimburses you 100% of your outstanding tuition and fees, no minimum monthly payments, and you will be able to pre-register for the next semester. However, if payment is not made by the payment in full deadline, retroactive late payment fees, up to a maximum of \$200, may be assessed to your student account.

### **How can I participate?**

Obtain an ERDPP application from the Cashiering/Student Accounts Office, or go online at: [cashiering.unomaha.edu](http://cashiering.unomaha.edu) and download the ERDPP online application form. Fill out the student sections, read all terms and conditions and have your employer complete the employer section. Return your signed and completed application, a copy of your employer's reimbursement policy, and the \$50 application charge. Payment of non-covered charges is due at the time

you submit your ERDPP application. University approval is required prior to acceptance in ERDPP.

### **How often do I need to submit an application?**

A new application form and charge will need to be submitted every semester. Your eligibility must be verified for each semester you attend the University of Nebraska at Omaha.

### **Is there a deadline for submitting my application?**

YES, your application and \$50 non-refundable application charge must be received by the application deadline as indicated on the application form. Payment for tuition and fees not covered by your employer's reimbursement policy are payable at the time you submit your ERDPP application.

### **Can I negotiate another due date?**

NO, since ERDPP is an extended due date, your payment due date can not be extended.

### **Are there expenses other than the application charge, and when are these due?**

Along with the \$50 non-refundable application charge, you will be required to pay all tuition and fees that are not part of your employer's reimbursement program. For example, if your employer pays 70% of your educational tuition and fees, you are required to pay the remaining 30% when you submit your ERDPP application. Failure to pay the uncovered portion of your total tuition and fees will result in the denial of participating in the ERDPP program.

### **After the semester is complete, how long do I have to submit my payment in full to the University of Nebraska at Omaha?**

You will have approximately 45 days from the end of the semester to clear your balance with the University. The application form will list the due date.

### **Will I continue to get monthly billing statements?**

Yes, you will continue to receive your monthly billing statements via your UNO email address as a reminder of the balance due to the University. New charges that appear on your billing statement should be paid by the billing due date.

### **Will I be allowed to register for an upcoming semester while waiting for my reimbursement from my employer?**

YES, the University will allow you to pre-register.