

New Course Proposals and Course Changes

Submitted through CIM-Course following the CIM-Course guidelines
Education Policy Advisory Committee (EPAC) is the final campus approval for all courses
Deadline for submitting courses for EPAC consideration is **April 15th**.

Minor/Minimal Change of Existing

Does not require campus committee review

- Discontinuation of a course
- Cross listing of courses between two or more departments or programs
- Renumbering a course that does not involve changing its level
- Change in title
- Change in prerequisites
- Rewording for catalog description
- Minor/minimal changes in the organization of a course or the routine updating of content

New Course or Major/Significant Change of Existing

- Establish a new course
- Change the level of an existing course (e.g. 3000 to 4000 level)
- Change the number of credit hours of an existing course
- Significant change of objectives or content

Proposals reviewed by curriculum committees at the department/school, college, Courses, Programs & Evaluation Committee (if Grad) and campus levels.

EPAC recommendations are published in the minutes

If the potential for duplication or cross-listing exists, approval will be required in CIM-Course from the appropriate department chair/school director

Provisional Approval

Provisional approval for one semester can be requested at Curriculum@unomaha.edu to enable a course to be listed on the class schedule for one semester while it completes the review process