## New Academic Program Development

<table>
<thead>
<tr>
<th>Degree</th>
<th>Major</th>
<th>Certificate</th>
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### The Proposal

#### Degree and Major Proposal Form

1. **Degree and Major Proposal Form**

#### Expedited Graduate Certificate Proposal Form

- Only existing courses may be used as curriculum and
- 2. Supporting Documents (e.g., Letters of Support)
- 3. **Budget table - New Degree, Major, or Certificate**
- 4. Cover Memo from Dean’s Office

**Submit Proposal to:** curriculum@unomaha.edu

A meeting will be scheduled with Academic Affairs to discuss the proposal.

*Should the proposal apply to graduate studies and/or digital learning they will also review.*

#### Enter Proposal in Program Management System

## On Campus Reviews

### Courses, Programs, & Evaluations Committee

(if including graduate programming) Meets monthly (1st Monday), September - May

### Graduate Council

(if including graduate programming) Meets monthly (2nd Monday), September - May

### Deans Approval

### EPAC Review

Meets monthly (2nd Week) September - May

### Faculty Senate Review

Meets monthly (2nd Wednesday) September - May

### Executive Leadership Team/Chancellor

Meets weekly on Tuesdays

## Off Campus Reviews

### Higher Learning Commission (HLC)

Pre-approval required before advertising and implementation

### NU Central (Provosts Office)

Sent by the Chancellor

### Board of Regents

Takes approximately 2 months to be approved

### CCPE

Takes approximately 1 to 3 months to be approved

### Approval Notification

Stakeholders Notified

Campus Notification (Registrar)

Add to Catalog

Catalog submission deadline March 1st. Catalog published July 1st.