University of Nebraska

New Academic Center

Academic Centers include Bureaus and Institutes

# I. Descriptive Information

|  |
| --- |
| **Name of Campus Proposing New Center** |
|  |
| **Name of Proposed Center** |
|  |
| **Name of the Programs (majors) Involved** |
|  |
| **Other Programs Offered in this Field by Institution** |
|  |
| **Administrative Unit(s) for the Proposed Center** *[e.g. college, school, division, etc.]*  |
|  |
| **Physical Location, if applicable** |
|  |
| **Proposed Date the Center will be Initiated** |
| *[term/year]* |
| **Date Approved by the Governing Board** |
| *[leave blank]* |

# II. Review Criteria

1. **Purpose and Context for the Proposed Center**

*[History, goals, and compliance with criteria in Section 2.11 of the Bylaws of the Board of Regents*

[*http://nebraska.edu/docs/board/bylaws.pdf*](http://nebraska.edu/docs/board/bylaws.pdf)*, including:*

* *Interdisciplinary breadth encompassing commitment of funding and faculty time from more than one department*
* *An identifiable budget*
* *Evidence that the multi-departmental center will more effectively achieve stated academic objectives than traditional departmental, school, or college structures]*
1. **Centrality to Campus Role and Mission**

*[Describe how the Center aligns with the* *campus role, mission, vision, and/or strategic plan. Relevant sections should be specifically referenced and addressed.]*

1. **Relationship of the proposal to the University of Nebraska Strategic Priorities**

*[Relevant sections should be specifically referenced and addressed.]*

[*https://nebraska.edu/strategic-plan*](https://nebraska.edu/strategic-plan)

1. **Consistency with the Comprehensive Statewide Plan for Post-Secondary Education**

*[Relevant sections should be specifically referenced and addressed.]*

[*https://ccpe.nebraska.gov/sites/default/files/CompPlan.pdf*](https://ccpe.nebraska.gov/sites/default/files/CompPlan.pdf)

1. **Evidence of Need and Demand**
2. Need: *[Address institution, community, region, state, and nation. Evidence should include quantifiable and/or qualitative data regarding workforce needs, job and educational opportunities, potential to contribute to society and economic development, etc. Include evidence of enhanced efficiencies and effectiveness that would result from creation of a new Center.]*
3. Demand: *[Include the demand for the center. Evidence should include quantifiable and/or qualitative data such as partnerships with external organizations, enhanced university research and outreach programs, addressing emerging multi-disciplinary educational needs, and other emerging problems and issues that otherwise could not be met.]*
4. **Organizational Structure and Administration**

*[Leadership, faculty, staff, committees, participating departments and/or colleges]*

1. **Partnerships with Business**

*[general types of potential business collaborators and description of specific contractual or other specific partnerships anticipated.]*

1. **Collaborations with Higher Education Institutions External to the University of Nebraska**
2. **Constituencies to be Served**

*[including internal and external organizational entities and people]*

1. **Anticipated Outcomes, Significance, and Specific Measures of Success**

*[Description of intended impact and quantitative measures of success including timetable for initial and periodic evaluation]*

1. **Potential for the Center to contribute to Society and Economic Development**

1. **Adequacy of Resources:**
2. Faculty/Staff

*[Number of faculty and staff required to implement the proposed program, and those committed to participating.]*

1. Physical Facilities and Equipment
2. Library/Informational Resources
3. Budget Projections *[include Table 1 and Table 2]*

Table 1: Projected Expenses

<https://ccpe.nebraska.gov/sites/default/files/doc/NewOrgUnit_Expenses.pdf>

Table 2: Revenue Sources for Projected Expenses

<https://ccpe.nebraska.gov/sites/default/files/doc/NewOrgUnit_Revenue.pdf>

APPENDICES

1. Letters of Support
2. Advisory Boards (Internal and External, as appropriate).

**!**

When submitting to the appropriate campus office, submit:

* Signed memo documenting college and department level approvals, electronically
* Proposal form as a Word document, electronically
* Tables 1 & 2 as an Excel document, electronically
* Supporting documentation as a PDF, electronically