



A MILLIMAN GLOBAL FIRM

**Milliman**

Consultants and Actuaries

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## **FINANCIAL ANALYST & BENEFITS CONSULTANT INTERN**

GREAT TRAINING & REWARDS FOR GREAT PERFORMERS

Milliman, Inc. is seeking a FINANCIAL ANALYST & BENEFITS CONSULTANT INTERN to support a fast-growing department in Omaha. We offer a unique opportunity for training and experience providing the best of both worlds: a flexible local office that recognizes individual value within a large, national firm that gives stability and structure.

### **OUR COMPANY**

Milliman ([www.milliman.com](http://www.milliman.com)) is an international consulting firm with over 1,700 employees and \$500 million in annual revenue. With over 50 years in the consulting business, we have an excellent reputation for superior tools and service to our clients. The Omaha Health & Welfare practice was started 6 years ago to serve large employers in the design and administration of their employee benefit insurance plans. We have employed interns in the past and this was a very successful experience for both Milliman and the intern. Much of our success depends on our employees and our culture that recognizes and rewards employees for the value they bring to our business in general and our clients in particular. The atmosphere is business casual with 35 other professionals in an upscale office setting in Omaha's prestigious Pacific Place office park. Restaurants, shopping, biking trail, and a lake with a walking path surround the office that is centrally located at Regency Parkway (100th Street) and Pacific Street.

### **JOB DESCRIPTION**

Created due to our recent growth, the Financial Analyst & Benefits Consultant Intern will have an important role in the ongoing success of our practice. This position will report directly to the Practice Manager with day-to-day guidance provided by a full-time Financial Analyst & Benefits Consultant. Similar to most consulting positions, the primary challenges are the ability to handle multiple projects at the same time and the flexibility to adjust resources as needed. Training and support are provided both corporately and locally. This position will not have any travel requirements. Some of the specific duties are listed below:

- Preparing client deliverables for Financial Monitoring Reports (P&L), annual budgets for benefit plans (medical, dental, disability, life, and vision), and other reports
- Working with large insurance carriers (Blue Cross Blue Shield, United HealthCare, Aetna, Cigna, Mutual of Omaha, and others) to collect data and other reports
- Assisting consultants in interpreting results and advising clients
- Assisting Practice Manager with ad hoc projects such as annual Milliman Mid-Market Survey (scrubbing data, interpreting results, preparing new client deliverables such as Benefit Positioning System reports)



### **QUALIFICATIONS**

- Graduate (MBAs or others) or undergraduate (junior or senior) student making progress toward completing their degree
- Accounting, Actuarial Science, Finance, or Math majors
- GPA of 3.0 or greater

### **SKILLS & ABILITIES**

- Exceptional accounting and finance abilities, including the ability to understand and extract data from corporate financial reports
- Demonstrated proficiency in MS Excel, including pivot tables, database management, and report formatting
- Previous experience with Lotus Notes, web page programming and any database programs such as MS Access a plus
- Strong written and communication skills, specifically the ability to portray a professional image consistent with Milliman's role as a consultant with phone calls, e-mails, and other correspondence.
- Ability to work independently within a team-based consulting environment
- Strong organizational skills and ability to manage multiple projects
- Willingness to learn new skills, particularly computers, and offer input
- Flexibility within a customer first attitude

### **SALARY & SCHEDULE**

Salary will be commensurate with experience and abilities. We expect the range will be \$12-16 per hour for 10-20 hours per week, but other options will be considered for the right candidate. The salary and work schedule will be established at the outset and overtime will not be required or expected.

### **CONTACT INFORMATION**

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