



## JIMMY & ROSALYNN CARTER PARTNERSHIP FOUNDATION

FOSTERING CAMPUS-COMMUNITY PARTNERSHIPS FOR ACADEMIC SERVICE AND LEARNING



### Carter Academic Service Entrepreneur Program (CASE) Request for Proposals For two \$1,000 Grants Spring 2008

#### Introduction

The UNO Service Learning Academy is proud to partner with the Jimmy and Rosalynn Carter Partnership Foundation, Inc. (JRCPF) in offering two Carter Academic Service Entrepreneur (CASE) grants to deserving students to support service learning projects. The overall purpose of this program is to facilitate collaborative partnerships between UNO students and community nonprofit partners to accomplish projects that meet a demonstrated community need.

The UNO-CASE grants include \$1,000 to implement the project along with a certificate of merit signed by President Jimmy Carter and Mrs. Rosalynn Carter. Winning projects will be published on the Jimmy and Rosalynn Carter Partnership Foundation website (<http://www.jrcpf.org/>), at [www.servicebook.org](http://www.servicebook.org), an internet community promoting academic service learning sponsored by JRCPF and on the UNO Service Learning Academy website. The UNO-CASE awards provide prestigious recognition for students, faculty and their community partners for academic service. Online application for the grant is available at [www.servicebook.org](http://www.servicebook.org). Winners will be chosen by a UNO review committee.

#### Project Expectations

The purpose of this program is to have students benefit from real world application of principals they are learning in class, through projects which will also benefit the community. Long-term, sustainable partnerships are sought between the community partner organization, the UNO Service Learning Academy, the student grant recipients and the UNO faculty project supervisor.

#### Minimum Requirements for Student Eligibility

1. Applicants must be full time students
2. Applicants must identify and secure a letter from a prospective partner which is a tax-exempt, non-lobbying organization that has been in existence for at least two years. It would be useful if the student were a volunteer there previously, but, this is not required. Before the award of the grant, the student must secure a copy of the community partner organization's IRS determination letter.
3. Applicants must secure an endorsement letter from a member of the faculty who is willing to oversee the project.

#### The Application Process

1. Identify an innovative academic service learning project.
2. Identify a faculty member to guide the project.
3. Identify a community organization as a partner and a local contact person who is willing to work with the project locally.
4. Detail a Plan of Action
  - Describe the project
  - Identify who will be responsible for all the aspects of the project
  - Develop a proposed budget for use of the \$1,000 grant monies, related to project activities.
  - Describe the expected outcomes and how they will meet a demonstrated community need.

5. Go to <http://www.servicebook.org/> , register with the system on the right side of the screen. The system will send you an email with a link to activate your account. Once you have activated your account, you will be back at the home page of servicebook.com. Click on the "Student Projects" tab at the top of the page, and then click on "submit new project" to make application for the award (2 pages maximum plus support letters related to the above proposal.) You will need to select "University of Nebraska at Omaha" for your College or University field.
6. Notification of the award will be made upon completion of the review of the proposals, usually within a few weeks of submission. Funds can be made available through UNO or through the community nonprofit.
7. *For information, you may call Carlynn Hartman-Kurtz in the Service Learning Academy, 554-2712 or email her at [chartmankurtz@mail.unomaha.edu](mailto:chartmankurtz@mail.unomaha.edu).*

### UNO-CASE Project Assessment Criteria

#### *Impact:*

- *Impact on the community through economic development,*
- *Improved social and civic networks, more effective education programs, more responsive public systems, etc.*
- *Documentation of measurable outcomes.*
- *Promise of sustainability for the proposed idea after the grant funding is exhausted.*
- *The prospects of transferability and scalability of the idea to other settings, such as the student's home community environment.*

#### *Partnership:*

- *Identification of the community partner's strengths and efforts to build upon and enhance these strengths.*
- *Collaborative and data-informed planning and decision making between the student and the community partner with regard to the project.*
- *Efforts to enlist other collaborators like civic organizations, governmental agencies, businesses, faith-based institutions, etc.*

#### *Academic Service Learning:*

- *Integration of the project with the student's coursework, practicum, thesis, or dissertation.*
- *An optimal blend of learning, research, and service for the applicant.*

### The Student Project Report

The Student Grantee's reporting responsibilities include:

- A running account of project activities on ServiceBook.com
- A project summary report at the conclusion of the project, to include:
  - A general report on the activities undertaken by the project
  - An assessment of the degree to which specific project aim were accomplished
  - An assessment of the degree to which general program criteria were met
  - An explanation of what the student learned about being and academic service entrepreneur
  - Recommendations for further development of the specific proposed idea in the future
  - Recommendations for enhanced collaboration between the community partner and the affiliated institution of the student in the future
  - An accounting for project funds

### Deadline for Submission

Spring Semester 2008: Friday, February 8, 2008, 5:00 p.m. CST (online)