



UNIVERSITY OF NEBRASKA AT OMAHA

OFFICE OF THE UNIVERSITY REGISTRAR

CHANGE OF PERSONAL INFORMATION

Date _____

Please print current name _____
Last First Middle

NUID or SSN _____

☐ To process your request more efficiently, please check here if you have ever been employed within the NU system as a full-time, part-time or temporary employee, Graduate Assistant, Teaching Assistant, student worker or work study.

Please note: If you have been employed within the NU System as Staff, please present a Social Security Card to **both** UNO Human Resources AND the Office of the University Registrar to ensure records are properly updated.

SELECT CHANGES BELOW AND ATTACH COPIES OF REQUIRED DOCUMENTATION

☐ Change my primary name to:

Last: _____ First: _____ Middle: _____ Suffix: _____

(DOCUMENTATION REQUIRED: Valid Driver's License, Marriage License, Court Order, or Social Security Card – document must show the new name)

☐ Change my date of birth to: _____ (DOCUMENTATION REQUIRED: Birth certificate)

☐ Change my Social Security Number _____ - _____ - _____ (DOCUMENTATION REQUIRED: Social Security Card)

☐ Change my Social Security Number to an ITIN (Individual Taxpayer Identification Number) _____ - _____ - _____
(DOCUMENTATION REQUIRED: ITIN Card)

☐ Change my Legal Sex to: ☐ Female ☐ Male

(DOCUMENTATION REQUIRED: Valid Driver's License or Passport, Court Order, Copy of Certification of Sex Reassignment DMV form, or Birth Certificate – with new legal sex)

I certify that the above change is correct and have attached the supporting legal documentation of the correction(s) above. I hereby authorize that my information above be changed on all current and subsequent entries to my permanent records at the University of Nebraska Omaha.

Student Signature

Date