

Persons Authorized to Issue Preservation Notices
Monday, August 26, 2008

1. Under Executive Memorandum No. 29, Part 2, the University General Counsel's Office and other University offices responsible for responding to various claims are authorized to issue preservation notices due to pending or anticipated litigation against the University, or after receipt of a valid subpoena, warrant, or national security letter, or following receipt of a written request for access to public records.

2. The lawyers in the General Counsel's Office who may issue preservation notices are:

Monte Crockett	402-559-5117	Joel Pedersen	402-472-1201
Eugene Crump	402-472-1201	Madeline Roebke	402-472-1201
Carmen Maurer	402-472-1201	Richard Spellman	402-559-9801
Turan Odabasi	402-472-1201	John Wiltse	402-472-1201

3. Copies of notices issued by the General Counsel's Office should be provided to Mr. Joshua W. Mauk, the University records officer. The records officers are:

Administrative Unit	Name
University of Nebraska	Joshua W. Mauk 402-472-1349 jmauk@nebraska.edu
University of Nebraska at Kearney	Cheryl Bressington 308-865-8388 bressingtonc@unk.edu
University of Nebraska-Lincoln	Marc Chauche 402-472-4455 mchauche2@unl.edu
University of Nebraska at Omaha	Lynn Stephenson 402-554-2322 lstephen@mail.unomaha.edu
University of Nebraska Medical Center	Keith Swarts kswarts@unmc.edu 402-559-5840

4. The persons listed for each major administrative unit may issue preservation notices for the following types of cases:

Types of Cases	UNCA
(a) Administrative Charges of Discrimination	Ed Wimes, Human Resources 402-472-7161, ewimes@nebraska.edu
(b) Worker's Compensation Claims	Ed Wimes
(c) Unemployment Compensation Claims	Ed Wimes
(d) State Tort/ Contract/ Miscellaneous Claims	David Lechner, Business and Finance 402-472-2191, dlechner@nebraska.edu
(e) University Grievance Proceedings	Ed Wimes
(f) University <i>Bylaws</i> Bodies: Academic Freedom, Professional Misconduct, Student Academic and Disciplinary	Linda Pratt, Academic Affairs 402-472-5242, lpratt@nebraska.edu Donal Burns, Corporation Secretary 402-472-0075, djburns@nebraska.edu
(g) Research Misconduct	Linda Pratt

Types of Cases	UNK
(a) Administrative Charges of Discrimination	Cheryl Bressington, Human Resources/Affirmative Action 308-865-8388, bressingtonc@unk.edu
(b) Worker's Compensation Claims	Cheryl Bressington
(c) Unemployment Compensation Claims	Cheryl Bressington
(d) State Tort/ Contract/ Miscellaneous Claims	John Lakey, Business & Finance, 308-865-8427 lakeyj@unk.edu
(e) University Grievance Proceedings	John Lakey, Cheryl Bressington, and Kathy Livingston, Academic Affairs, 308-865-8204, livingstonke@unk.edu
(f) University <i>Bylaws</i> Bodies: Academic Freedom, Professional Misconduct, Student Academic and Disciplinary	Kathy Livingston, Gail Zeller, Student Life, 308-865-1571, zellerg@unk.edu
(g) Research Misconduct	Kenya Taylor, Graduate Studies 308-865-8843, taylorlks@unk.edu

Types of Cases	UNL
(a) Administrative Charges of Discrimination	Linda Crump, Equity, Access & Diversity 402-472-3417, lcrump1@unl.edu
(b) Worker's Compensation Claims	Bruce Currin, Human Resources 402-472-3105, bcurrin1@unl.edu
(c) Unemployment Compensation Claims	Bruce Currin
(d) State Tort/ Contract/ Miscellaneous Claims	Greg Clayton, Risk Management 402-472-8044, gclayton1@unl.edu
(e) University Grievance Proceedings	Linda Crump
(f) University <i>Bylaws</i> Bodies: Academic Freedom, Professional Misconduct, Student Academic and Disciplinary	Edwin Harvey, Academic Planning Committee, 402-472-8237, feharvey1@unl.edu Matt Hecker, Student Judicial Affairs 402-472-2021, mhecker2@unl.edu
(g) Research Misconduct	Kim Espy, Research, 402-472-2851, kespy2@unl.edu Gary Cunningham, Agricultural Research, 402-472-2045, gcunningham2@unl.edu

Types of Cases	UNMC
(a) Administrative Charges of Discrimination	John P. Russell, Human Resources 402-559-8992, jprussel@unmc.edu Carmen Sirizzotti, Employee Relations 402-559-2710, csirizzotti@unmc.edu
(b) Worker's Compensation Claims	Carmen Sirizzotti
(c) Unemployment Compensation Claims	Carmen Sirizzotti
(d) State Tort/ Contract/ Miscellaneous Claims	Keith Swarts, Business Services 402-559-5840, kswarts@unmc.edu
(e) University Grievance Proceedings	Carmen Sirizzotti
(f) University <i>Bylaws</i> Bodies: Academic Freedom, Professional Misconduct, Student Academic and Disciplinary	David Crouse, Academic Affairs 402-559-6094, dcrouse@unmc.edu
(g) Research Misconduct	David Crouse

Types of Cases	UNO
(a) Administrative Charges of Discrimination	Sharon Ulmar, Diversity & Equal Opportunity, 402-554-2872, sulmar@mail.unomaha.edu
(b) Worker's Compensation Claims	Mary Sweaney, Human Resources 402-554-3668, msweaney@mail.unomaha.edu
(c) Unemployment Compensation Claims	Mary Sweaney
(d) State Tort/ Contract/ Miscellaneous Claims	Bill Swanson, Risk Management 402-554-2612, wswanson@mail.unomaha.edu
(e) University Grievance Proceedings	Mary Sweaney and Sharon Ulmar
(f) University <i>Bylaws</i> Bodies: Academic Freedom, Professional Misconduct, Student Academic and Disciplinary	Kathy Krause, Academic Affairs, 402-554-2262, kkrause@mail.unomaha.edu Rita Henry, Student Services 402-554-2779, rhenry@mail.unomaha.edu
(g) Research Misconduct	Mary Laura Farnham, Sponsored Programs, 402-554-2286 mfarnham@mail.unomaha.edu

Copies of notices issued by the persons authorized to do so at major administrative units should be sent to the General Counsel's Office, the campus records officer involved, and the University records officer.