

NAHPERD

Exhibitors Fact Sheet

Nebraska Association for Health, Physical Education, Recreation and Dance
October 17 – 18, 2008
Holiday Inn Downtown, Lincoln, NE

- Set-up Times: Friday, October 17th (12:00 p.m.)
Saturday, October 18th (6:30 a.m.)
- Exhibit Hours: Friday, October 17th (1:00 – 6:00 p.m.)
Saturday, October 18th (7:30 a.m. – 3:00 p.m.)
- Dismantling: Saturday, October 18th (beginning at 3:00 p.m.)
- Booth Includes: Eight (8) foot table
Two Chairs
Meals (2)
Indicate below if additional meals need to be purchased
- Booth Rates: Booth w/ electricity, plus dinner sponsorship (set up Friday): Fee = \$230
Booth w/out electricity, plus dinner sponsorship (set up Friday): Fee = \$200
Booth w/ electricity, set up Saturday: Fee = \$180
Booth w/o electricity set up Saturday: Fee = \$150

Application Deadline: July 25th, 2008

Note: Applications/Payment made for booth space prior to July 15th - \$25 Discount

All applications must be accompanied by a check for the full amount in order to reserve an exhibit space. Please make sure your check is made payable to NAHPERD. Please mail all forms and payments to:

Vicki Highstreet
Convention Manager
P.O Box
Lincoln, NE

Refund Policy: Refunds will be made if a substitute exhibitor is available. No refunds will be made after August 25th, 2008

Registration Packet Inserts: \$25.00 for flyers (max 8 ½ x 11 in. paper) or brochures. We would appreciate catalogs being displayed at your exhibit table. Please provide 200 inserts and mail them to the above address no later than September 25th, 2008 in order for them to be included in the attendee's registration packet.

Any items that you need to ship directly to the Holiday Inn must include the following information and details. Hotel shipping information will be provided upon request:

- Our group name – NAHPERD
- Recipient's name – your company name
- Representative's name – c/o Vicki Highstreet
- Date of function – October 17 - 18, 2008

NAHPERD

Exhibitor Application

Nebraska Association for Health, Physical Education, Recreation and Dance
October 17-18, 2008
Holiday Inn Downtown, Lincoln, NE

APPLICATION DEADLINE IS JULY 25th, 2008

Name of Company or Agency: _____

Address: _____
Street City State Zip

Contact Person: _____ Phone: _____

Email: _____

Name Tag Information: Name(s) of representatives at your exhibit

First Name	Last Name	Title
------------	-----------	-------

First Name	Last Name	Title
------------	-----------	-------

Exhibit Fees: payable to NAHPERD.

\$200	without electricity	w/ dinner sponsorship	\$230 w/electricity
		Includes Friday Exhibit Time 1:00-6:00 p.m. plus Saturday	
\$150	without electricity	w/ out dinner sponsorship	\$180 w/electricity
		Saturday Only Exhibit Time 7:30a.m.-3:00 p.m.	

Special equipment Needs:

___ Our exhibit will need an electrical outlet ___ We will need more than 2 chairs

Registration Packet Inserts: \$ 25.00 payable to NAHPERD

___ We will provide an insert for attendees' registration packets.

Please attach a sample or a description of the insert (brochure, flyer, etc.)

___ We will be using BOTH dinner tickets. ___ We will only use 1 dinner ticket.

___ I need to purchase additional meals at \$35 / person #: _____

Enclosed additional fees.

NAHPERD

Nebraska Association for Health, Physical Education, Recreation and Dance

Dear Exhibitor/Colleague;

The convention of the Nebraska Association for Health, Physical Education, Recreation and Dance (NAHPERD) will be held at the Holiday Inn Downtown in Lincoln, NE. Exhibit space is available on October 17th from 1:00-6:00 p.m. (for those wishing to sponsor the all-conference dinner), and on October 18th from 7:30 a.m.- 3:00 p.m.

As there is no other related convention in Nebraska, this should draw excellent attendance. The delegates will come from across both states. The people attending will represent schools, colleges, and community agencies and will include physical educators, health and safety educators, athletic leaders, dance personnel, recreation specialists, dieticians, food service personnel, nurses, and administrators. These are the people who make the selection and actual purchase of supplies and equipment for their classrooms and organizations, and your exhibit will be of great value to them.

We invite you to exhibit your products with us at the convention in Lincoln, NE. The layout of exhibit space will be given upon request after September 1. We believe you will find the arrangements satisfactory.

Carefully fill out the forms and send them to the address on the application form immediately. We have limited space for booths. The application must include your payment in full. A fact sheet is included to provide you with the details.

Thank you for considering the NAHPERD convention one of your stops. You may make checks payable to NAHPERD.

Sincerely,

Mike Messerole
NAHEPRD Convention Site Manager
mmesserole@mail.unomaha.edu

Vicki D. Highstreet
NAHPERD Executive Director
vhighstreet1@unl.edu