

NAHPERD/IAHPERD

Nebraska & Iowa Associations for Health, Physical Education, Recreation and Dance

Exhibitors Fact Sheet

Nebraska/Iowa Associations for Health, Physical Education, Recreation and Dance
November 3-4, 2006
Mid-American Center, Council Bluffs, IA

Set-up Times:	Friday, November 3	5:00-7:00 PM
	For those contributing toward the sponsorship of the All Conference Social	
	Saturday, November 4	6:00-7:00 AM
	For those not participating in the All Conference Social November 3.	
Exhibit Hours:	Friday, November 3	8:00-10:00 PM (for sponsors)
	Saturday, November 4	6:30 AM – 5:00 PM
Dismantling:	Saturday, November 4	5:00-6:30 PM
Booth Includes:	Eight (8) foot table Two chairs Meals for one exhibitor (Indicate below if additional meals need to be purchased. Cost \$15/person)	
Booth Rates:	Booth w/electricity, plus social sponsorship (set up Friday): Fee = \$225 Booth w/out electricity, plus social sponsorship (set up Friday): Fee = \$200 Booth w/electricity, set up Saturday: Fee = \$175 Booth w/out electricity, set up Saturday: Fee = \$150	

Application Deadline: August 15, 2006

NOTE: Applications/payment made for booth space prior to June 1 – \$25 discount

All applications must be accompanied by a check for the full amount in order to reserve an exhibit space. Please make sure your **check is made payable to IAHPERD**. Please mail all forms and payments to:

**Debra Stephensen
Convention Site Manager**

**Council Bluffs, IA
dstephens@cbscd.org**

Refund Policy: Refunds will be made if a substitute exhibitor is available.
No refunds will be made after September 15, 2006.

Registration Packet Inserts: \$25.00 for flyers (max. 8 1/2 x 11 inch paper) or brochures. We would appreciate catalogues being displayed at your exhibit table. Please provide 350 inserts and mail them to the above address no later than October 15, 2006 in order for them to be included in attendees registration packets.

Any items that you need to ship directly to the Mid-America Center for your exhibit must include the following details. Hotel shipping information will be provided upon request:

- ✓ Our group name – NAHPERD/IAHPERD
- ✓ Recipient's name - your company name
- ✓ Representative's name - c/o Debra Stephenson
- ✓ Date of function – November 3-4, 2006

NAHPERD/IAHPERD

Nebraska/Iowa Associations for Health, Physical Education, Recreation and Dance

Exhibitor Application

Nebraska/Iowa Associations for Health, Physical Education, Recreation and Dance

November 3-4, 2006

Mid-American Center, Council Bluffs, IA

Application Deadline is August 15, 2006

Name of Company or Agency : _____

Address: _____
Street City State Zip

Contact Person: _____ Phone: _____

Email: _____

Name Tag Information: Name(s) of representatives at your exhibit

First name Last name Title

First name Last name Title

Exhibit Fees: Payable to NAHPERD

- \$150.00 without electricity \$200.00 w/social sponsorship **NO INTERNET HOOK UP**
 \$175 includes electricity \$225.00 w/social sponsorship **AVAILABLE**

Special Equipment Needs:

- Our exhibit **will** need an electrical outlet We will need **more** than two chairs at our table

Registration Packet Inserts: \$25.00 Payable to IAHPERD.

- We will provide an insert for attendees' registration packets.

PLEASE attach a sample or a description of the insert (brochure, flyer, etc.)

- I will be eating Lunch.** **I need to purchase additional meals at \$15.00/person. #** _____

(Check the appropriate lines where applicable)

NAHPERD/IAHPERD

Nebraska/Iowa Associations for Health, Physical Education, Recreation and Dance

Dear Exhibitor/Colleague;

The convention of the Nebraska/Iowa Associations for Health, Physical Education, Recreation and Dance (NAHPERD/IAHPERD) will be held at the Mid-America Center in Council Bluffs, IA. Exhibit space is available on November 3rd from 8:00-10:00 pm (for those wishing to sponsor the All-Conference Social), and on November 4th from 6:30am-5:00 p.m.

As there is no other related convention in Nebraska/Iowa, this should draw a excellent attendance. The delegates will come from across both states. The people attending will represent schools, colleges, and community agencies and will include physical educators, health and safety educators, athletic leaders, dance personnel, recreation specialists, dieticians, food service personnel, nurses, and administrators. These are the people who make the selection and actual purchase of supplies and equipment for their classrooms and organizations, and your exhibit will be of great value to them.

We invite you to exhibit your products with us at the convention in Council Bluffs. The layout of exhibit space will be given upon request after October 1. We believe you will find the arrangements satisfactory. There will be a secured storage area for those setting up on November 3rd. There will be a hospitality area provided. The location of the meeting rooms will have the attendees moving in and around all booths.

Carefully fill out the forms and send them to the address on the application form immediately. We have limited space for booths. The application must include your payment in full. A fact sheet is included to provide you with the details.

Thank you for considering the NAHPERD/IAHPERD Convention one of your stops. You may make checks payable to IAHPERD.

Sincerely,

Debra Stephenson
IAHPERD Convention Site Manager
dstephens@cbcsd.org

Vicki D. Highstreet
NAHPERD Executive Director
vhighstreet1@unl.edu

Encl: Application form
 Policies and Regulations
 Fact Sheet