

NAHPERD

Nebraska Association for Health, Physical Education, Recreation and Dance

Exhibitors Fact Sheet

Nebraska Association for Health, Physical Education, Recreation and Dance
November 19-20, 2009
Scott Conference Center, Omaha, NE

Set-up Times:	Thursday, November 19	Prior to 1:00pm start time
Exhibit Hours:	Thursday, November 19 Friday, November 20	1:00-5:30 PM (optional) 7:30 AM – 3:00 PM
Dismantling:	Friday, November 20	3:00-4:00 PM
Booth Includes:	Eight (8) foot table Two chairs Banquet Meal (Thursday) & Luncheon Meal (Friday) for one exhibitor (Indicate below if additional meals need to be purchased. Cost \$20/person)	
Booth Rates:	Booth w/electricity: Fee = \$175 Booth w/out electricity: Fee = \$150	

Application Deadline: August 15, 2009

NOTE: Applications/payment made for booth space prior to August 1 – \$25 discount

All applications must be accompanied by a check for the full amount in order to reserve an exhibit space. Please make sure your **check is made payable to NAHPERD**. Please mail all forms and payments to:

**Virgie Widdowson
NAHPERD Treasurer
8202 So. 87th street, Apr. 7
LaVista, NE 68128**

Refund Policy: Refunds will be made if a substitute exhibitor is available.
No refunds will be made after September 30, 2009.

Registration Packet Inserts: \$50.00 for flyers (max. 8 1/2 x 11 inch paper) or brochures. We would appreciate catalogues being displayed at your exhibit table. Please provide **150 inserts** and mail them to the above address no later than October 30, 2009 in order for them to be included in attendee's registration packets.

Any items that you need to ship directly to the Scott Conference Center for your exhibit must include the following details. Conference shipping information will be provided upon request:

- ✓ Our group name – NAHPERD
- ✓ Recipient's name - your company name
- ✓ Representative's name - c/o Vicki Highstreet
- ✓ Date of function – November 19-20, 2009

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Exhibitor Application

Nebraska Association for Health, Physical Education, Recreation and Dance

November 19-20, 2009

Scott Conference Center, Omaha, NE

Application Deadline is August 15, 2009

Name of Company or Agency : _____

Address: _____
Street City State Zip

Contact Person: _____ Phone: _____

Email: _____

Name Tag Information: Name(s) of representatives at your exhibit

First name Last name Title

First name Last name Title

Exhibit Fees: Payable to NAHPERD

- \$150.00 without electricity **NO INTERNET HOOK UP**
 \$175 includes electricity **AVAILABLE**

Special Equipment Needs:

Our exhibit **will** need an electrical outlet We will need **more** than two chairs at our table

Registration Packet Inserts: \$50.00 Payable to NAHPERD.

- We will provide an insert for attendees' registration packets.

PLEASE attach a sample or a description of the insert (brochure, flyer, etc.)

- I will be eating: **Banquet** **Lunch**

I need to purchase additional meals at **\$20.00/person.** # _____

(Check the appropriate lines where applicable)

NAHPERD

Nebraska Association for Health, Physical Education, Recreation and Dance

Dear Exhibitor/Colleague;

The convention of the Nebraska Associations for Health, Physical Education, Recreation and Dance (NAHPERD) will be held at the Scott Conference Center in Omaha, NE. Exhibit space is available on November 19th from 1:00-5:30pm and on November 20th from 7:30am-3:00 p.m.

As there is no other related convention in Nebraska, this should draw an excellent attendance. The delegates will come from across the states. The people attending will represent schools, colleges, and community agencies and will include physical educators, health and safety educators, athletic leaders, dance personnel, recreation specialists, dieticians, food service personnel, nurses, and administrators. These are the people who make the selection and actually purchase of supplies and equipment for their classrooms and organizations, and your exhibit will be of great value to them.

We invite you to exhibit your products with us at the convention in Omaha. The layout of exhibit space will be given upon request after November 1. We believe you will find the arrangements satisfactory. The location of the meeting rooms will have the attendees moving in and around all booths.

Carefully fill out the forms and send them to the address on the application form immediately. We have limited space for booths. The application must include your payment in full. A fact sheet is included to provide you with the details.

Thank you for considering the NAHPERD Convention one of your stops. You may make checks payable to NAHPERD.

Sincerely,

Kristin Nelson
NAHPERD Convention Site Manager
kristin.nelson@ops.org

Vicki D. Highstreet
NAHPERD Executive Director
vhighstreet1@unl.edu

Encl: Application form
 Fact Sheet