

**Application for Exception  
To University of Nebraska at Omaha Food Policy**

Organization/Department Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date/Time of Meeting/Function: \_\_\_\_\_

Location: \_\_\_\_\_

Purpose of Meeting/Function: \_\_\_\_\_

Type of food/beverage to be served: \_\_\_\_\_

Who will attend (group members, outside guests, press, etc.)  
\_\_\_\_\_  
\_\_\_\_\_

Per Health Department Regulations: Cold foods should be held at 40° F. or colder, hot foods should be held at 140° F. or warmer. All reheated hot food should be heated to 165° F. Please contact the Director of Food Services at 554-2400, if you have questions.

Organization/Department Signatures:

\_\_\_\_\_ Date: \_\_\_\_\_

Application Approved: \_\_\_\_ Denied: \_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature

Please return completed form to the Reservations & Event Planning Office,  
Milo Bail Student Center 2<sup>nd</sup> floor