

**Prior Agency Approval Required
General Rules
Federal & Federal–Pass–Thru Funds**

Change in scope or objective.

Change in key person(s).

Three month absence or 25% or more reduction in time of project director.

Additional funding.

No-cost extension of project ending date.

Pre-award costs.

Overload, Summer, or Overtime Pay

Equipment costs.

Foreign Travel.

Subcontracts or subawards.

Student activity costs.

Transfer of funds allotted for training allowances.

Creation of new budget category.

Re-budget of indirect to direct and vice versa.

Re-budgeting between any other direct categories for amounts over 10% of the total budget.