



SCHOOL OF CRIMINOLOGY & CRIMINAL JUSTICE

GRADUATION CHECKLIST:

Now that it's time to graduate, there are a few things to do before leaving UNO! Here is a helpful checklist for you. Please complete all of the steps!

- Request a Degree Audit**
 - This is done the semester before you want to graduate.
 - Find the Degree Audit form here:
<http://www.unomaha.edu/criminaljustice/PDF/degreeaudit.pdf>
- Meet with your Academic Advisor** to discuss class schedule(s) and remaining requirements
 - To set up an appointment, call: 554-2610
- Register for CJUS 4999 – Senior Assessment** (0 credit hours) the semester you plan to graduate.
- Apply for Graduation**
 - General Application Deadlines (dates change each semester)
 - May Graduation: March Deadline
 - August Graduation: June Deadline
 - December Graduation: October Deadline
 - Check the Academic Calendar for deadline postings!
 - Note: There is a \$35 application fee, payable at the time of application.
 - More info: <http://www.ses.unomaha.edu/registrar/graduate.php>
- Order Your Cap & Gown**
 - Cap and gown orders are made at UNO Bookstore. Deadlines differ each semester, so contact the bookstore for more information at (402) 554-2336.
- Request a Transcript (if applicable)**
 - For more information on methods of requesting a transcript:
<http://www.ses.unomaha.edu/registrar/transcr.php>
- Diplomas will be mailed to the address on the degree application 15 working days after the graduation ceremony.

Questions? Contact your advisor, Brooke Clements, at bmclements@unomaha.edu or (402) 554-3193.