

We are quickly approaching the completion of the CPACS Building renovation. Currently, we are on schedule to begin moving into the building on or before July 21, 2008. The following is progress report on important facets of the building's infrastructure, furniture, enhancements, and logistics.

Departmental Moves:

We will be moving into the new building in phases. The following is the current schedule:

	Units affected	Move-in begins
Phase 1	2 nd Floor: Criminal Justice, Gerontology	July 21
Phase 2	1 st Floor: Aviation/Public Administration, Goodrich	July 25
Phase 3	2 nd Floor: Continuing Studies, Social Work	July 28
Phase 4	1 st Floor: Dean's Office, Communications, Tech Center, CPAR	August 7
Phase 5	Aviation	August 23

Each unit has identified an individual who serves on the college transition committee. These individuals have been briefed on moving procedures and should be a resource to you as you prepare for the move. They are:

- Geri Murphy, Criminology and Criminal Justice
- Colleen Cunningham, Juvenile Justice Institute
- Joyce Messick, Gerontology
- Jerry Stocksleger, Division of Continuing Studies
- Cathy Young, Goodrich Program
- Mary Lee Tisdale, Social Work
- Vida D Hill, Aviation Institute
- Rhonda Sheibal-Carver, Public Administration
- Melissa Wragge, NASA Office
- Karen Ressegieu, Dean's Office

Each faculty or staff member is responsible for packing up their own individual office before the move in date. Facilities has delivered boxes for the move, and departments have provided color-coded labels for each faculty/staff member. PLEASE BE SURE TO USE THESE LABELS ON ALL OF YOUR BOXES; let your transition team member know if you need more. Facilities recommends that items of a breakable or personal nature should be packed and moved by the office occupant.

Technology staff will be responsible for preparing, disconnecting, moving, and reconnecting your computer technology (towers, monitors, printers, scanners, etc.) Please see the attached fact sheet for additional information and contact Angela (3766) if you have any questions.

Construction Punchlist

Facilities has established procedures for addressing construction-related issues and repairs (e.g., non-operating electrical outlets, loose carpet, etc.) that will pop up when we occupy the building. Please refer to this document and consult with your transition team member before reporting any concerns to facilities.

Furniture Punchlist

A separate punchlist will be created after the furniture is installed. We will be asking office occupants if available, during the delivery timeframe to sign off on the furniture installation prior to moving boxed contents in. If you are not available, then your furniture committee representative should provide approval of the office furniture layout.

Telephones

Telecommunications asks that each building occupant pick up their current phone and hand carry it over to their new office. There is a possibility that individual phone service will not be immediately available during or after your move. Each unit has identified a priority phone (typically with an administrative staff person) that will be connected first.

Room Numbers

Room numbers have been assigned for all offices and classroom space. The university has designated "CB" (don't blame us, we didn't pick it) as the mail code for the building. Rooms will be identified as CB 123, CB 105A, etc. in class schedules and directories. The permanent room signage should be in place before the move; if not, we will have temporary signage up to assist the movers.

Room Scheduling

Fall classes in the building have already been scheduled. We will be using Lotus Notes to schedule the conference rooms and the Collaborating Commons. Initially, we ask that you work through your administrative support staff or unit chair/director to schedule conference room via Lotus Notes. Karen Ressegieu is the contact for reserving the collaborating center, including the labtop lab. Please contact Angela if you want to schedule the college-wide computer classroom.

Art

We have selected an artist for the atrium! Tim Prentice from West Cornwall, Connecticut will install a kinetic sculpture from the ceiling of the atrium. As Prentice describes, "three large banners will float in the space and be free to turn and glide

past each other according to the lightest currents of air. Each banner will be composed of a grid of small plates which are individually free to move within predetermined limits." Each banner will have plates of a different material: aluminum, smoky lexan and clear lexan, all with different levels of reflectivity.

This installation will be completed by the October 8 building dedication. Prentice's proposal and a movie he prepared about the installation will soon be posted on the college website.

The storefront art is now in its second RFP stage. The first RFP resulted in a number of proposals that did not meet the committee's original vision. Over 40 artists have responded to the new RFP, and the art committee will soon be reviewing these proposals. Please contact your art committee representative if you would like to see these proposals and provide feedback.

The RFP for the third component of the public art project, the sculpture installation at the west entrance of the building, also failed to generate any viable projects. The committee decided to postpone releasing a second RFP until the storefront project is selected. At that time the committee will reassess its budget and priorities and design a new RFP.

Furniture

Offices: Teknion has been selected as the office furniture vendor for the new building. All units have met with the Teknion representative to clarify individual office needs. At this point, all of the office desks will have one upper bookcase tier. We are waiting for a budget update to determine whether or not a second tier of bookcases or shelves can be added. If not, individual units will be able to purchase additional shelving or bookcases later at the contracted price.

Each office will have the desk chair that the individual faculty or staff member selected. Guest chairs in each office will have black mesh seats and plastic seat backs. All office fabrics have been selected to correspond with the individual unit's "eyebrow" color. (red, purple, blue, or green).

Classrooms: The non-fixed seating classrooms will have Herman Miller "Kaper" wheeled pneumatic chairs with hard shell backs and mesh seats. These classrooms will have Teknion wheeled tables (the same type of table in the same wood tone can be viewed in the math lab in the Durham Science Center). The fixed-seating classrooms will have fixed tables and chairs by Sedia.

The collaborating commons will have nesting pneumatic Steel Case Kart chairs and tables.

The seminar and conference rooms will have upholstered pneumatic task chairs and Teknion tables. Cornhusker State Industries is constructing the dean's

conference room table.