UNIVERSITY OF NEBRASKA AT OMAHA
COLLEGE OF EDUCATION

100-Hour Practicum Application

Personal Information

Name_____ NU ID_____

Street
Address_____

City_____ State_____ Zip_____

Phone_____(office, home, cell) Email_____

Term Practicum is requested □ Fall □ Spring 20_____

Major(s) ____Elementary ____Secondary / K-12 ____Special Education

Endorsement Area(s)_____

100-Hour Practicum Options (Please check one-either Classroom Placement or Substitute Teaching)

_____**Classroom Placement***: The practicum student should register for TED 8980-801 (100-Hr Practicum) for **3** credit hours. The practicum will be arranged through the Practicum Coordinator. A schedule will be set that meets the needs of the practicum candidate and is acceptable to the district, school administrator and cooperating teacher of the hosting school. It is recommended that the practicum student observe the cooperating teacher for a short period of time (one or two days) and then become actively involved in the classroom. Planning, assisting, teaching and assessing are appropriate activities for the one-hundred-hour practicum. A journal of the practicum experience is required.**

District Requested_____ School Requested_____

Grade Level Requested_____ If grades 7-12, Content Area Requested_____

A background check must be completed prior to enrollment and issuance of a permit for TED 8980, classroom placement assignments. Please email Ms. Lorraine Street at lstreet@unomaha.edu for more information. **If your practicum placement will be in a school district where you are currently employed or a substitute teacher, a background check is not required.

_____**Substitute Teaching**: If the practicum student has a valid substitute certificate and previous contracted teaching experience, the practicum may be accomplished in the role of a substitute teacher. The practicum student should register for TED 8980-801 – Practicum (100 Hour Practicum) for 3 credit hours. One hundred clock hours of substitute teaching must be documented and verified by the district/school during the semester in which the candidate

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registers for the practicum. A journal of the substitute teaching experience is required.*

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**A journal of the practicum experience (classroom placement or substitute teaching experience) must be recorded and submitted to the Practicum Coordinator in Roskens Hall 204 by December 1 in the fall semester and May 1 in the spring semester. The journal should provide:

- A brief summary of the practicum setting
- A brief daily account of the observation/teaching activities in which the candidate has participated
- The signature of the practicum candidate
- The signatures of the cooperating teacher and/or administrator of the school in which the practicum has been completed

In Case of Accident or Emergency

Next of Kin_____ Relationship_____

Whom do we notify in case of an accident? _____

Address_____

Home Phone _____ Business Phone _____

Student Signature_____ Date _____

Please print, complete and submit this form to:

Practicum Coordinator
Office of Student Services, College of Education
University of Nebraska at Omaha
Roskens Hall, 204
6001 Dodge Street
Omaha, NE 68182

The application should be submitted prior to the semester in which the practicum is to be completed and prior to registration for the practicum. Placements for the practicum are arranged shortly after the beginning of the semester in which the practicum is to be completed. The Coordinator will be in contact with the practicum student to make these arrangements. If you have any question, please contact the Practicum Coordinator at 402.554.4916

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