

# Graduate Recital Guidelines

## PERFORMANCE & CONDUCTING

## CONCENTRATIONS

All students in the Masters Performance Concentration must perform at least one recital. Either a second recital or treatise is also required. At the beginning of the semester in which you enroll in recital the following will take place:

1. The Coordinator of Recitals will select your committee which will consist of the Area Coordinator, your applied instructor and one or two other full-time graduate faculty, depending on the graduate status of your applied instructor. Please see Blackboard for the list of committee assignments.
2. You will plan your program with your Applied Teacher.
3. Obtain the **RECITAL PACKET**
  - a. via Blackboard: <https://blackboard.unomaha.edu/webapps/login/>
  - b. via UNO Music website: <http://www.unomaha.edu/music/recital.php>
4. Obtain possible dates and times for your recital when all members of your Supervisory Committee are free to attend by viewing the online calendar at: <http://ems.unomaha.edu/virtualems/>
  - a. Click on 'Browse for Space'
  - b. Either scroll down to find Strauss PAC or click the 'Filter' tab to select the building and date
5. Pay your \$75.00 Recital Fee via the link on Blackboard or by following this link: <http://www.unomaha.edu/music/recital.php>  
(This applies all majors)
6. Reserve the performance space, hearing space, and the recording of your recital with the Strauss Performing Arts Center Operations Coordinator by submitting your completed **RECITAL CONFIRMATION FORM** found in the recital packet. Reservations are made on a first come first serve basis for both Graduate and Undergraduate students. (A form must be turned in regardless if you are a performance, conducting, or composition major.)
7. You must play and pass a pre-recital hearing at least two weeks before your recital. **THIS IS REQUIRED, AND ALL MEMBERS OF YOUR COMMITTEE MUST BE IN ATTENDANCE.** If you do not pass your hearing both the Recital Coordinator and the Operations Coordinator must be informed.
8. All programs must be submitted electronically in Microsoft Word format to the building manager as they are to be printed no later than two days after your hearing.
9. If a member of your committee is unable to attend the recital, you may arrange for that member to hear a recording of the recital. This is not an option for the pre-recital hearing.
10. The recital(s) and treatise (if applicable) must be completed by the graduation deadline as established each semester by the Graduate College.