

*University of Nebraska at Omaha*  
*Women's Studies Program*

The Women's Studies Committee will establish a standing committee, the Women's Studies Appeals Committee, composed of three faculty members. When a written grade appeal is filed with the Women's Studies Director, this committee shall appoint one Women's Studies student member and one additional Women's Studies faculty member to serve with them. If the instructor involved is on the Committee, the Women's Studies Director shall appoint a replacement.

Below is the procedure adopted by the Women's Studies Committee.

**Women's Studies Grade Appeal Procedure**

1. The student should attempt to resolve the matter with the instructor.
2. If step 1 fails, the student is urged to take advantage of the informal mediation services of the Women's Studies Director and/or a university ombudsperson. If the Director of Women's Studies assigned the disputed grade, another Women's Studies faculty member, selected by the Women's Studies Committee, shall fill the role of the Director of Women's Studies.
3. If these previous steps do not resolve the problem, the student may appeal in writing to the Women's Studies Director for a decision. The Women's Studies Director will inform the faculty member of the grade appeal and request a written response within 10 working days. The Women's Studies Director will then refer the matter to the Women's Studies Appeals Committee. The Committee shall make its decision within 10 working days of receiving the above written response and inform the Women's Studies Director. The Women's Studies Director will inform the student and faculty member in writing of the Committee's decision.
4. The WMST Director will inform the parties that if a decision of the WMST Committee is unsatisfactory to either party an appeal to the college EPC is an option available to either party.

Current Contact Persons (in 2, above):

Women's Studies Director: Dr. Karen Falconer Al-Hindi, ASH 307A, 554-3834

Ombudspersons:       Ms. Marti Rosen-Atherton, EAB 115, 554-2409  
                              Ms. Rebecca Wymer, University Library, 554-3638  
                              Dr. John McKenna, ASH 189J, 554-3328

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