

The Scholarship Application Game Plan



Get Organized

- Select a place to keep all your scholarship stuff.
- Purchase a disk just for scholarship stuff only.
- Track application due dates.

Gather Necessary Materials

- Complete an exhaustive scholarship search (network and/or internet).
- Pick up copies of scholarship applications.
- Find out information about the organizations awarding scholarships.
- Ask for a letter of recommendation--do this well in advance!!
- Get copies of your transcripts.
- Complete a budget worksheet.
- Make copies of awards, certificates.

Get Going

- Talk to scholarship recipients—find out what has worked for them.
- Write your personal statements and save them to a disk.
- Complete the scholarship application (read the fine print)
- Proofread and edit carefully.
- Make copies of all parts of the application and recommendation letters.
- Send or deliver the applications on time.
- Keep a record of when you sent or delivered the application.
- Send thank you notes to those who wrote recommendations for you (and anyone else who was particularly helpful).

Get Ready for the Rewards

- Keep track of all scholarships you receive.
- Send thank you notes for each award received.
- Ask about the procedure for awarding the scholarship.
- Notify the Financial Aid Office of the college you will attend of all scholarships received.